

71

**CITY OF MARGATE, FLORIDA**  
**AGENDA ITEM FACT SHEET**

**AGENDA DATE: February 13, 2008**

**Description of Agenda Item:** PUBLIC HEARING AND RESOLUTION for a Substantial Amendment to the U.S. Department of Housing and Urban Development, reallocating Community Development Block Grant (CDBG) funding from the 2006/2007 Administration Activity in the amount of \$17,655.36 and the 2007/2008 Administration Activity in the amount of \$8,000.00 to fund the Counselor Position for the Northwest Focal Point Senior Center.

**Purpose:** Public hearing and resolution required by the City's CDBG Citizen Participation Plan.

**Department:** Mary Dunning, Grants – New Community Strategies, City Manager's Office

**Amount of Item:** \$25,655.66

**How Is Item Funded:** Funded through the Community Development Block Grant (CDBG); position was approved previously by the City Commission

**Special notes:** N/A

**Board(s) Recommendation (if applicable):** N/A

\_\_\_\_\_  
Dept. Head/Designee Signature

2/6/08  
\_\_\_\_\_  
Date

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial operations. This section also highlights the role of internal controls in preventing fraud and errors.

2. The second part of the document focuses on the implementation of robust risk management strategies. It outlines various risk assessment techniques and provides guidance on how to identify, measure, and mitigate potential risks. The text stresses the need for a proactive approach to risk management to protect the organization's assets and reputation.

3. The third part of the document addresses the importance of effective communication and reporting. It discusses the need for clear and concise communication channels and the role of regular reporting in keeping stakeholders informed. This section also touches upon the importance of maintaining accurate financial statements and providing timely updates to investors and other interested parties.

4. The fourth part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial operations. This section also highlights the role of internal controls in preventing fraud and errors.

5. The fifth part of the document focuses on the implementation of robust risk management strategies. It outlines various risk assessment techniques and provides guidance on how to identify, measure, and mitigate potential risks. The text stresses the need for a proactive approach to risk management to protect the organization's assets and reputation.

6. The sixth part of the document addresses the importance of effective communication and reporting. It discusses the need for clear and concise communication channels and the role of regular reporting in keeping stakeholders informed. This section also touches upon the importance of maintaining accurate financial statements and providing timely updates to investors and other interested parties.

7. The seventh part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial operations. This section also highlights the role of internal controls in preventing fraud and errors.

8. The eighth part of the document focuses on the implementation of robust risk management strategies. It outlines various risk assessment techniques and provides guidance on how to identify, measure, and mitigate potential risks. The text stresses the need for a proactive approach to risk management to protect the organization's assets and reputation.

9. The ninth part of the document addresses the importance of effective communication and reporting. It discusses the need for clear and concise communication channels and the role of regular reporting in keeping stakeholders informed. This section also touches upon the importance of maintaining accurate financial statements and providing timely updates to investors and other interested parties.

10. The tenth part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial operations. This section also highlights the role of internal controls in preventing fraud and errors.

CITY OF MARGATE, FLORIDA

RESOLUTION NO. 477

A RESOLUTION OF THE CITY OF MARGATE, FLORIDA, APPROVING SUBSTANTIAL AMENDMENTS TO THE FISCAL YEAR 2006/2007 and FISCAL YEAR 2007-2008 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONSOLIDATED STRATEGIC AND APPLICABLE ANNUAL ACTION PLANS, REPROGRAMMING FUNDS FROM PROGRAM ADMINISTRATION ACTIVITIES IN THE AMOUNT OF \$17,655.36 from 2006/2007 AND \$8,000.00 FROM 2007/2008 TO FUND THE COUNSELOR POSITION AT THE NORTHWEST FOCAL POINT SENIOR CENTER, AND AUTHORIZING THE CITY MANAGER AND HIS STAFF TO SUBMIT SAID SUBSTANTIAL AMENDMENT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AFTER THE EXPIRATION OF A THIRTY (30) DAY PUBLIC COMMENT PERIOD.

---

WHEREAS, the City Commission of the City of Margate, Florida found it to be in the best interests of the citizens of the City of Margate to reprogram funds in its Fiscal Year 2006/2007 and Fiscal Year 2007/2008 Community Development Block Grant (CDBG) Consolidated Plans and applicable Annual Action Plans to eliminate some funds for these activities, a listing of which is attached and made a part of this resolution; and;

WHEREAS, the City Commission of the City of Margate, Florida desires to amend its fiscal year Fiscal Year 2007/2008 Annual Action Plan to provide for a Counselor Position at the Northwest Focal Point Senior Center, a City facility;

WHEREAS, the City Commission of the City of Margate, Florida has adopted a five-year consolidated plan which allows for reprogramming of funds as per federal regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MARGATE, FLORIDA:

SECTION 1: That the foregoing preamble is hereby ratified and confirmed as true and correct by the City Commission of the City of Margate, Florida.

)

The first part of the document discusses the importance of maintaining accurate records. It emphasizes that proper record-keeping is essential for ensuring the integrity and reliability of the data collected. This section also outlines the various methods used to collect and analyze the data, highlighting the challenges faced during the process.

The second part of the document provides a detailed description of the experimental setup. It includes information about the equipment used, the procedures followed, and the conditions under which the data was collected. This section is crucial for understanding the context and limitations of the study.

The third part of the document presents the results of the study. It includes a series of tables and graphs that illustrate the findings. The data shows a clear trend, indicating that the variables studied are significantly related. The results are discussed in detail, with an emphasis on the implications of the findings.

The final part of the document concludes the study and provides recommendations for future research. It suggests that further investigation is needed to explore the underlying mechanisms of the observed phenomena. The authors also express their appreciation to the funding agencies and the participants who made the study possible.

)

The following table summarizes the key findings of the study. It shows the relationship between the variables and the resulting outcomes. The data indicates that the variables are highly correlated, and the results are statistically significant.

Variable	Outcome
Variable 1	Outcome 1
Variable 2	Outcome 2
Variable 3	Outcome 3

The results of the study are consistent with the theoretical model proposed. This suggests that the model is a good representation of the underlying process. The findings have important implications for the field of study and provide a basis for further research.

In conclusion, the study has shown that the variables studied are significantly related. The results are statistically significant and provide a clear picture of the relationship between the variables. The authors hope that these findings will be useful to other researchers in the field.

)

The authors would like to thank the following individuals for their assistance during the study: [Name], [Name], and [Name]. Their contributions were invaluable in making this study possible.

The study was supported by the following funding agencies: [Agency], [Agency], and [Agency]. Their financial support is gratefully acknowledged.

The authors also thank the participants who took part in the study. Their participation was essential for the success of the study.

Finally, the authors would like to thank their families for their support and encouragement throughout the study.

SECTION 2: That the City Commission of the City of Margate, Florida hereby adopts the amended fiscal year 2007/2008 CDBG Action Plan to provide for the reprogramming of funds from Fiscal Year 2006/2007 Action Plan in the amount of \$17,655.36 and 2007/2008 CDBG Action Plan in the amount of \$8,000.00 to fund the new Counselor position;

SECTION 3: That this Resolution shall become effective immediately upon its passage.

PASSED, ADOPTED AND APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
LESLIE RAE WALLACE  
CITY CLERK

\_\_\_\_\_  
MAYOR DAVID MCLEAN

RECORD OF VOTE

Talerico \_\_\_\_\_  
Varsallone \_\_\_\_\_  
Bross \_\_\_\_\_  
Donovan \_\_\_\_\_  
McLean \_\_\_\_\_

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection and provide valuable insights into organizational performance.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and effectively.

5. The final part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and aligned with organizational goals.

**CITY OF MARGATE  
SUBSTANTIAL AMENDMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)  
CONSOLIDATED STRATEGIC PLAN FOR 2003-2007 and  
2006/2007 and 2007/2008 ANNUAL ACTION PLANS**

Federal regulations governing the City of Margate FY 2003 to 2007 Consolidated Plan require that a participating jurisdiction provide citizens with reasonable notice of and an opportunity to comment on any substantial amendment to the above mentioned Plans. The public comment period extends thirty (30) days from the date of publication of this public notice. The City of Margate is proposing to make the changes indicated below. In accordance with 24 CFR Part 91-505 (a), Amendments to the Consolidated Plan, the following criteria are used to determine amendments to the above mentioned Annual Action Plans:

The jurisdiction shall amend its approved Plan whenever it makes one of the following decisions:

- (1) To make a change in its allocation priorities or a change in the method of distribution of funds;
- (2) To carry out an activity, using funds from any program covered by the Consolidated Plan (including Program Income), not previously described in the action plan; or
- (3) To change the purpose, scope, location, or beneficiaries of an activity.

**SUBSTANTIAL CHANGE ITEMS  
COMMUNITY DEVELOPMENT BLOCK GRANT**

**FROM:**

**FY 2006 (October 1, 2006 to September 30, 2007)**

<u>Activity</u>	<u>Amount</u>
Program Administration	\$ 17,655.36

**FY 2007 (October 1, 2007 to September 30, 2008)**

<u>Activity</u>	<u>Amount</u>
Program Administration	\$ 8,000.00

<b>TOTAL FOR REALLOCATION -- ALL YEARS</b>	<b>\$ 25,655.36</b>
--	---------------------

**TO:**

**FY 2007 (October 1, 2007 to September 30, 2008)**

<u>Activity</u>	<u>Amount</u>
Social/Public Service Activity Counselor Position Northwest Focal Point Senior Center/ City of Margate	<b>\$25,655.36</b>

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and aligned with the organization's goals.

6. The sixth part of the document provides a detailed overview of the data collection process, including the identification of data sources, the design of data collection instruments, and the implementation of data collection procedures.

7. The seventh part of the document discusses the various methods used for data analysis, such as descriptive statistics, inferential statistics, and qualitative analysis. It explains how these methods are applied to interpret the collected data and draw meaningful conclusions.

8. The eighth part of the document focuses on the presentation and communication of data analysis results. It discusses the importance of using clear and concise visualizations and reports to effectively convey the findings to stakeholders.

9. The ninth part of the document addresses the ethical considerations surrounding data management and analysis. It emphasizes the need to protect individual privacy and ensure that data is used only for the intended purposes.

10. The tenth part of the document provides a final summary and concludes the report. It reiterates the key points discussed throughout the document and offers final thoughts on the importance of data management in organizational success.

**Substantial Change Item – FY 2007/2008 Social Service Activity – No Change in Funding:**  
Item revises the 2007/2008 Social Service Activity, eliminating the Request for Proposal process in order to provide the funding to the Northwest Focal Point Senior Center/City of Margate, allocating the \$20,000.00 in funding for an Elder Care Advocate position, advancing priorities established in the City of Margate Strategic Plan.

Public Hearings for these items will be conducted at the regularly scheduled Margate City Commission Meeting on February 13, 2008 at 7:00 p.m. Any person with a disability requiring auxiliary aids and services for this meeting may call the City Clerk's Office at (954) 972-6454.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It highlights the importance of using reliable sources and ensuring the accuracy of the information gathered.

3. The third part of the document focuses on the analysis and interpretation of the collected data. It discusses the various statistical and analytical tools used to identify trends and patterns in the data.

4. The fourth part of the document discusses the implications of the findings and the potential impact of the research. It highlights the need for further research and the importance of sharing the results with the relevant stakeholders.

5.

)

)

)