



*City of Margate, Florida*  
**BUILDING DEPARTMENT**

*MINIMUM PERMIT REQUIREMENTS*  
*FOR*  
*ADDITIONS AND ALTERATIONS*

- PERMIT APPLICATION COMPLETELY FILLED OUT SIGNED AND NOTARIZED
- FIRE PERMIT APPLICATION (for multi family dwelling)
- HOMEOWNER'S ASSOCIATION NOTIFICATION FORM
- HOMEOWNER'S AFFIDAVIT (when obtaining a Owner/Builder Permit)

**THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN DUPLICATE**

- NOTICE OF COMMENCEMENT OVER \$ 2,500.00 IN VALUE
- CURRENT SURVEY SIGNED AND SEALED SHOWING ALL EASEMENTS AND ELEVATIONS
- SITE PLAN SHOWING PROPOSED ELEVATIONS AND LOCATION OF IMPROVEMENT
- WIND LOAD CALCULATIONS SIGNED AND SEALED BY ENGINEER
- ARCHITECTURAL PLANS SIGNED AND SEALED
- PRODUCT APPROVALS HIGHLIGHTED AND APPROVED BY DESIGNER OF RECORD

**THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION  
OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS**



*City of Margate, Florida*

**BUILDING DEPARTMENT**

Homeowner's Association Notification Form

Name \_\_\_\_\_

Address \_\_\_\_\_

Unit number \_\_\_\_\_ Association: \_\_\_\_\_

PLEASE CHECK ALL THAT APPLY

- I live in a residential community with a homeowners association
- I have notified my homeowners association of proposed improvements
- I live in a condominium with a homeowners association
- I have notified my homeowners association of proposed improvements
- I do not live in a residential community with a homeowners association

**Your permit application will not be accepted without this information**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Print Name



*City of Margate, Florida*

**BUILDING DEPARTMENT**

DURING A HURRICANE WATCH  
& BEFORE THE ONSET OF HURRICANE VELOCITY WINDS  
YOU ARE REQUIRED TO

# SECURE THIS JOB

IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS  
OF THE FLORIDA BUILDING CODE SECTION 109.12

**All loose objects  
In exposed outdoor locations  
shall be lashed to rigid construction  
or shall be stored in buildings.**

Florida Building Code Broward County Administrative Provisions  
Section 109.12.2.4

NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE  
DEEMED SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH  
CONSTRUCTION IS OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID  
CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION  
MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS

**This includes but not limited to:**

109.12.2.1 Road Right-of-Way shall remain clear of construction waste and trash	
109.12.2.2 Waste and Trash Enclosures	Temporary Toilets
109.12.2.3 Loose Construction Debris	Forms and Construction Materials
109.12.2.5 Roofing Tile and Materials	Construction Shacks
Temporary Electric Service Poles	
<b>AND PROTECT ALL GLASS AREAS</b>	