



*City of Margate, Florida  
Building Department*

*MINIMUM PERMIT REQUIREMENTS*

*FOR*

*DRIVEWAYS, WALKS AND PATIOS*

- PERMIT APPLICATION COMPLETELY FILLED OUT SIGNED AND NOTARIZED
- HOMEOWNER'S ASSOCIATION NOTIFICATION FORM
- HOMEOWNER'S AFFIDAVIT (when obtaining a Owner/Builder Permit)
- EASEMENT AGREEMENTS, APPROVED BY THE FIVE UTILITY COMPANIES THAT SERVICE MARGATE (when structure is to be constructed in a utility easement)

**THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN DUPLICATE**

- NOTICE OF COMMENCEMENT OVER \$ 2,500.00 IN VALUE
- PERMIT FROM THE MARGATE ENGINEERING DEPARTMENT (DEES).  
(WHEN WORK WILL BE DONE IN THE DRIVEWAY SWALE)
- SURVEY SHOWING ALL EASEMENTS LOCATION OF DRIVEWAY, WALK OR PATIO
- DRIVEWAY AND PATIO REQUIREMENTS
- SURVEY SHOWING LOCATION OF DRIVEWAY, WALK OR PATIO
- PAVER INSTALLATION INSTRUCTIONS (IF PAVERS ARE USED)
- NOTICE OF ACCEPTANCE FOR FIBERMESH (IF FIBERMESH IS USED)

**THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION**

**OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS**

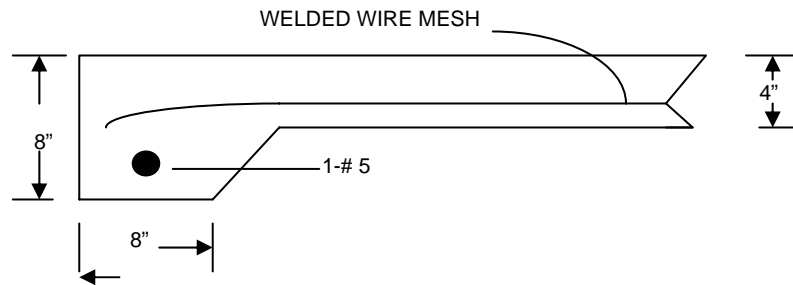


*City of Margate, Florida  
Building Department*

***SWIMMING POOL, PATIOS AND SHED SLAB REQUIREMENTS***

Florida Building Code Section R 4404.3.5 Discontinuous Edges.

The discontinuous edges of all concrete slabs surrounding a Swimming Pool, Screened Patios, Patios, and Sheds shall be a minimum of 8" deep by 8" wide and shall be reinforced with 1 continuous # 5 rebar. The Slab shall be reinforced with 6" x 6" # 10 wire in the middle of the slab.



**Mandatory Inspections**

An inspection must be requested and passed prior to pouring of concrete.  
After completion of work and surrounding areas are repaired a Final Inspection must be requested and approved.

**DRIVEWAYS**

**Minimum Requirements**

Minimum four inches (4") thick  
Expansion joint required at existing concrete.  
Cut control joints at 20' on center maximum  
Fiber mesh is not approved unless product approval is submitted and approved with permit.

**Mandatory Inspections**

An inspection must be requested and passed prior to pouring of concrete.  
After completion of work and surrounding areas are repaired a Final Inspection must be requested and approved.



*City of Margate, Florida*  
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Homeowner's Association Notification Form

Name \_\_\_\_\_

Address \_\_\_\_\_

Unit number \_\_\_\_\_ Association: \_\_\_\_\_

PLEASE CHECK ALL THAT APPLY

- I live in a residential community with a homeowners association
- I have notified my homeowners association of proposed improvements
- I live in a condominium with a homeowners association
- I have notified my homeowners association of proposed improvements
- I do not live in a residential community with a homeowners association

**Your permit application will not be accepted without this information**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Print Name

**EASEMENT AGREEMENT      City of Margate, Florida**

Date: \_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Notice: This is not a Building Permit.**

I, \_\_\_\_\_ propose to apply for a building permit to construct a \_\_\_\_\_  
\_\_\_\_\_ in the  Utility Easement,  Drainage Easement,  Canal Maintenance Easement,  
at my property located at \_\_\_\_\_  
Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_ in the  
City of Margate, Florida. (**\*See attached survey**)

A brief description of the type of construction and location of the proposed construction is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that your company will not be responsible in any way for repairs to, or replacement of, any portion of this \_\_\_\_\_ and that any removal and replacement of this construction necessary for the use of this easement will be done at my expense. I further understand that I will assume full responsibility for any damage incurred to the utility facilities during the construction.

This is to certify that I am the lawful owner(s) of the subject property and I agree to the proposed construction as described above.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Return Fax Number

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**Note: *This agreement must be attached to a building permit when completed.***

We  agree  disagree with comments noted with the proposed construction based upon the circumstances stated herein: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Utility Company: \_\_\_\_\_

Representative: \_\_\_\_\_

Title and Date: \_\_\_\_\_

**Utility Companies:**

**Bell South**

8601 W. Sunrise Blvd. Plantation, Florida 33324 (Fax: Attn: Cindy, Engineering 954-423-6108)

**Comcast Cable**

2601 SW 145<sup>th</sup> Ave., Suite 100 Miramar, Florida 33027 (Fax: Attn: Chris Perry, 1-954-534-7083)

**City of Margate, Florida (DEES)**

901 NW 66<sup>th</sup> Ave., Suite A, Margate, Florida 33063 (Fax: Attn: Abe Stubbins, 954-978-7349)

**FPL Customer Service Department**

330 S.W. 12<sup>th</sup> Ave., Pompano Beach, Florida (Fax: Attn: Mark Robinson, Engineering 954-956-2020)

**TECO (People's Gas) Engineering Department**

16101 W. Dixie Highway North Miami Beach, Florida 33162 (Fax: Attn: Yolanda, Engineering 1-305-945-0171)

**\* Additional information needed: Survey.**

11/28/07 revised



*City of Margate, Florida*  
*Building Department*

DURING A HURRICANE WATCH  
& BEFORE THE ONSET OF HURRICANE VELOCITY WINDS  
YOU ARE REQUIRED TO

# SECURE THIS JOB

IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS  
OF THE FLORIDA BUILDING CODE SECTION 109.12

**All loose objects  
In exposed outdoor locations  
shall be lashed to rigid construction  
or shall be stored in buildings.**

Florida Building Code Broward County Administrative Provisions  
Section 109.12.2.4

NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE  
DEEMED SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH  
CONSTRUCTION IS OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID  
CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION  
MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS

**This includes but not limited to:**

|   |                                  |
|---|----------------------------------|
| 109.12.2.1 Road Right-of-Way shall remain clear of construction waste and trash |                                  |
| 109.12.2.2 Waste and Trash Enclosures   | Temporary Toilets                |
| 109.12.2.3 Loose Construction Debris  | Forms and Construction Materials |
| 109.12.2.5 Roofing Tile and Materials   | Construction Shacks              |
| Temporary Electric Service Poles  |                                  |
| <b>AND PROTECT ALL GLASS AREAS</b>  |                                  |