



*City of Margate, Florida
Building Department*

MINIMUM PERMIT REQUIREMENTS

FOR

SCREEN ENCLOSURES

- PERMIT APPLICATION COMPLETELY FILLED OUT SIGNED AND NOTARIZED
- HOMEOWNER'S ASSOCIATION NOTIFICATION FORM
- HOMEOWNER'S AFFIDAVIT (when obtaining a Owner/Builder Permit)

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN DUPLICATE

- NOTICE OF COMMENCEMENT IF OVER \$ 2,500.00 IN VALUE
- SITE SURVEY SHOWING LOCATION OF SCREEN ENCLOSURE
- SIGNED AND SEALED PLAN OF SCREEN ENCLOSURE
- PLAN OF SLAB SHOWING THICKENED EDGE AND REINFORCEMENT
- NOTICE OF ACCEPTANCE (NOC) FOR FIBERMESH IF USED

THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION

OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS



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Homeowner's Association Notification Form

Name _____

Address _____

Unit number _____ Association: _____

PLEASE CHECK ALL THAT APPLY

- I live in a residential community with a homeowners association
- I have notified my homeowners association of proposed improvements
- I live in a condominium with a homeowners association
- I have notified my homeowners association of proposed improvements
- I do not live in a residential community with a homeowners association

Your permit application will not be accepted without this information

Owner Signature

Date

Owner Signature

Date

Print name

Print Name



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DURING A HURRICANE WATCH
& BEFORE THE ONSET OF HURRICANE VELOCITY WINDS
YOU ARE REQUIRED TO

SECURE THIS JOB

IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS
OF THE FLORIDA BUILDING CODE SECTION 109.12

**All loose objects
In exposed outdoor locations
shall be lashed to rigid construction
or shall be stored in buildings.**

Florida Building Code Broward County Administrative Provisions
Section 109.12.2.4

NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE
DEEMED SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH
CONSTRUCTION IS OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID
CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION
MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS

This includes but not limited to:

109.12.2.1 Road Right-of-Way shall remain clear of construction waste and trash	
109.12.2.2 Waste and Trash Enclosures	Temporary Toilets
109.12.2.3 Loose Construction Debris	Forms and Construction Materials
109.12.2.5 Roofing Tile and Materials	Construction Shacks
Temporary Electric Service Poles	
AND PROTECT ALL GLASS AREAS	