

**City of Margate, Florida
BUILDING DEPARTMENT
OWNER/BUILDER QUESTIONNAIRE**

Notice: Florida Statute 489 requiring construction to be done only by licensed contractors provides an exemption from licensing for a property owner who acts as his/her own contractor under specific conditions. Answers to the following questions are essential to determine if those state qualifications are satisfied by an Owner/Builder applicant.

**AFTER COMPLETING THE OWNER/BUILDER PERMIT APPLICATION AND THIS
QUESTIONNAIRE,
PLEASE CALL FOR AN APPOINTMENT WITH THE BUILDING OFFICIAL OR CHIEF
STRUCTURAL INSPECTOR FOR REVIEW AND APPROVAL OF THIS DOCUMENTATION.**

Owner/Builder Applicant Name: _____

Site address of the proposed building work: _____

Name of legal title owner of the address above: _____

Describe the scope of work for the proposed new construction: _____

Name of Architect of Record: _____ Structural Engineer of Record: _____

How is the building going to be used? _____

Who will do the actual labor in each major trade area?

Trade: Owner alone, Owner with Hired Help, or By Licensed Contractor (Name)

Structural: _____

Electrical: _____

Plumbing: _____

A/C – Mechanical: _____

Hurricane Impact Protection: _____

Engineering: _____

Other: _____

Other: _____

Other: _____

Other: _____

Who will supervise the trade work to meet the applicable code? _____

What provisions have you made for Liability and Property Damage Insurance? _____

What provisions exist for withholding Social Security and Federal Income Taxes, as required by Federal Law, from wages paid to people you hire who are not licensed? _____

After improvements, who will use the space? _____

I understand that as the permit holder I am liable for following all Local, County, State and Federal codes, laws and requirements, and I am also liable for anyone injured on the construction site? Yes: No:

Have you consulted with your Homeowner's Insurance Agent? Lender? Attorney?

In order to assure your success in this project, please signify your awareness that the function of the Building Department is to verify code compliance, and that staff may not offer design or instructional advice.

I have read and understand all laws pertaining to Owner/Builder Construction and agree to comply.

Owner/Builder Signature: _____ Date: _____

Review and Accepted by: _____ Date: _____