

DEPARTMENT GOALS AND OBJECTIVES FOR 2010

GOAL #1: To continue incrementally implementing department wide change.

Objectives: Identify any new positions or assignments that need to be modified due to the changing financial environment and community needs in order to maintain a high level of service to the citizenry.

Prepare and distribute position-opening announcements for any anticipated vacancies.

Conduct position-opening interviews in order to select the most suitable candidates for any anticipated vacancies.

Explore the civilianization of non-operational assignments currently staffed by sworn officers.

Fill any vacancies through a series of incremental transfers.

Provide any needed training for newly transferred personnel.

GOAL #2: To continue upgrading and enhancing systems, equipment and programs.

Objectives: Continue to integrate and upgrade automated information management throughout the department.

Explore the acquisition of a system for the collection, preservation and authentication of digital (audio) evidence.

Continue to review, revise and update all department publications used for public dissemination.

Continue to provide all employees with professional development opportunities and training, as needed.

GOAL #3: Ensure that the department maintains CALEA and CFA accredited status.

Objectives: Rewrite any needed written directives to comply with departmental reorganization and accreditation updates.

Issue written directives as each is completed.

Continue to ensure that copies of needed reports, used as proofs of compliance, are collected on a regular basis.

Continue the utilization of the Records Unit for the purpose of compiling accreditation proofs.

GOAL #4: Maintain consistency of crime fighting methodology and management application in all components.

Objectives: Conduct regularly scheduled command and district staff meetings to ensure the consistent and uniform exchange of crime analysis data and formulate uniform enforcement strategies.

Include additional supervisory and line personnel in district meeting presentations.

Conduct regularly scheduled staff meetings to ensure the consistent and uniform exchange of managerial and department needs.

Facilitate responses to any identified problematic issues that may arise.

Utilize information technology such as the MPDIDS to disseminate timely intelligence information geared toward reducing criminal activity.

Continue to reach out to our partners and stakeholders in the community we serve and work together to solve problems.

GOAL #5: To continue ensuring adherence to the department's Vision, Mission and Values Statement.

Objectives: Encourage all supervisors and commanders to promote through word and action the importance of our Vision, Mission and Values.

Employ the spirit of the Vision, Mission and Values in documents created for distribution throughout the department.

Develop a Roll-Call Training lesson plan for dissemination at appropriate staff meetings in all bureaus.

RECORDS add under SUPPORT SERVICES BUREAU

The Records Unit is staffed with a civilian Commander, an Office Specialist I, and four (4) Office Specialists, one of which is the department Alarm Coordinator.

The Records Unit is responsible for the custody and maintenance of all offense/incident reports, arrest reports and accident reports generated by the agency. The Unit provides additional support to the agency by processing all traffic and parking citations, code violations and transcription of taped statements. Additionally, the Unit is responsible for the upkeep and maintenance of the False Alarm program.