

NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

RESOLUTION NO. 136

A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING THE FISCAL YEAR 2019-2020 BUDGET; PROVIDING FOR AUTOMATIC ADJUSTMENTS; PROVIDING FOR EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT:

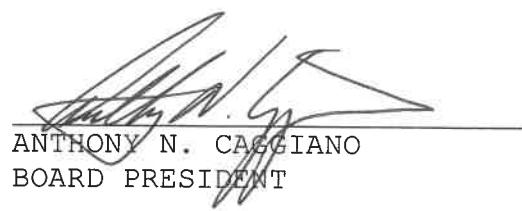
SECTION 1: That the Board of the Northwest Focal Point Senior Center District ("District"), hereby approves the fiscal year 2019-2020 budget.

SECTION 2: That the budget shall automatically be adjusted for any federal, state or county grant for which the Board has approved the acceptance thereof.

SECTION 3: That the budget shall automatically be adjusted for any outstanding encumbrances as evidenced by an authorized purchase order, or a formal commitment by the Board, issued prior to the end of the fiscal year.

SECTION 4: That this Resolution shall become effective immediately upon its passage.

PASSED, ADOPTED AND APPROVED THIS 18 day of SEPTEMBER 2019



ANTHONY N. CAGGIANO

BOARD PRESIDENT

RECORD OF VOTE

| | |
|----------|------------|
| Simone | <u>YES</u> |
| Arserio | <u>YES</u> |
| Schwartz | <u>YES</u> |
| Ruzzano | <u>YES</u> |
| Caggiano | <u>YES</u> |

NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

PROGRAM DEFINITION AND GOALS

The Northwest Focal Point (NWFP) Senior Center serves adults age 60 and over. The Goal is to improve the quality of life through recreational, educational and social activities; and by providing support services for all older adults including special services for those with physical and/or cognitive impairments. The NWFP Senior Center is a dependent Special District of the City of Margate and receives funding through federal, state, and local grants in addition to donations and contributions by the public.

REVENUES

| | FY 2017 Actual | FY 2018 Actual | FY 2019 Adopted | FY 2020 Budget | \$ Change | % Change |
|---------------------|---------------------|---------------------|---------------------|---------------------|------------------|--------------|
| Senior Center Funds | \$ 1,015,271 | \$ 1,064,774 | \$ 1,106,749 | \$ 1,146,164 | \$ 39,415 | 3.56% |
| TOTAL | \$ 1,015,271 | \$ 1,064,774 | \$ 1,106,749 | \$ 1,146,164 | \$ 39,415 | 3.56% |

BUDGET EXPENDITURES/EXPENSES

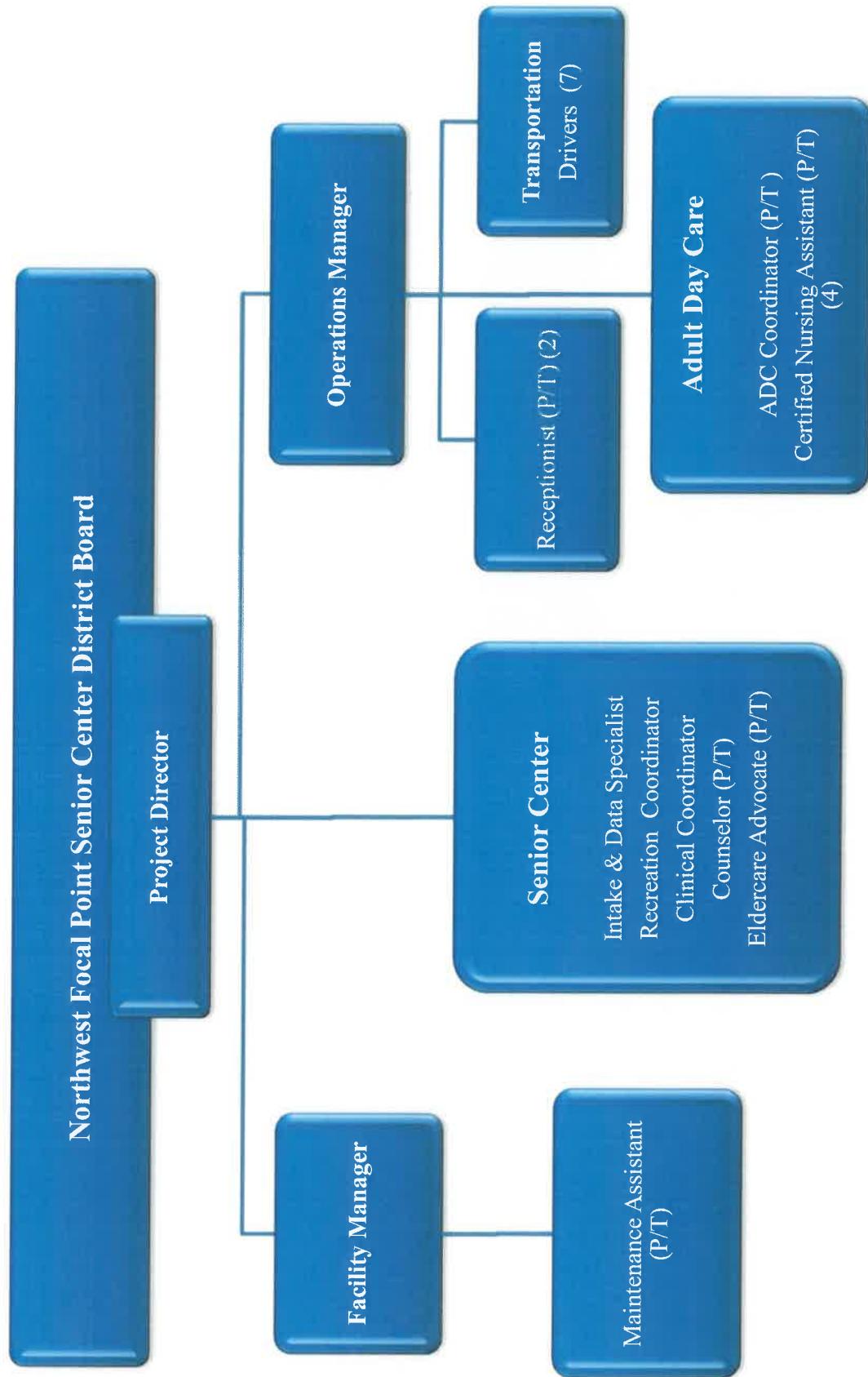
| | FY2017 Actual | FY2018 Actual | FY 2019 Adopted | FY 2020 Budget | \$ Change | % Change |
|--------------------|-------------------|---------------------|---------------------|---------------------|------------------|--------------|
| Personal Services | \$ 779,199 | \$ 815,378 | \$ 851,138 | \$ 915,624 | \$ 64,486 | 7.58% |
| Operating Expenses | 179,394 | 184,839 | 223,729 | 214,826 | (8,903) | -3.98% |
| Capital | 14,376 | - | 10,000 | - | (10,000) | 0.00% |
| Other | 14,094 | 22,967 | 21,882 | 15,714 | (6,168) | -28.19% |
| TOTAL | \$ 987,063 | \$ 1,023,184 | \$ 1,106,749 | \$ 1,146,164 | \$ 39,415 | 3.56% |

PERFORMANCE MEASURES

| | FY 2017 Actual | FY2018 Actual | FY 2019 Target | FY 2020 Target | % Change |
|--|-------------------|------------------|-------------------|-------------------|-------------|
| Number of new registrants at the Northwest Focal Point Senior Center | 312 | 312 | 300 | 300 | 0% |
| Number of recreational programs hosted by the Northwest Focal Point Senior Center | 2,235 | 2,028 | 1,500 | 1,750 | 17% |
| Number of people assisted by the Eldercare Advocate (City-funded program) | 2,690 | 1,521 | 750 | 1,000 | 33% |
| Number of trips provided through the Doctor-Taxi Program (City-funded program) | 1,062 | 1,147 | 1,000 | 1,000 | 0% |
| Compliance with the Emergency Home Energy Assistance Program (E HEAP) | 100% | 100% | 100% | 100% | 0% |
| Compliance with the Older American Act (OAA) Program funding through Aging and Disability Resource Center (ADRC) | 100% | 100% | 100% | 100% | 0% |

NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

13 FULL TIME, 9 PART-TIME - 22 TOTAL



NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

| Position Title | Position Summary | | FY 2017 | | FY 2018 | | FY 2019 | | FY 2020 | |
|-----------------------------------|------------------|----------|-----------|----------|-----------|-----------|-----------|-----------|---------|----|
| | Actual | | Actual | | Adopted | | Budget | | | |
| | FT | PT | FT | PT | FT | PT | FT | PT | FT | PT |
| Project Director | 1 | | 1 | | 1 | | 1 | | | |
| Operations Manager | 1 | | 1 | | 1 | | 1 | | | |
| Facilities Manager | 1 | | 1 | | 1 | | 1 | | | |
| Clinical Coordinator- RN | 1 | | 1 | | 1 | | 1 | | | |
| Intake & Data Specialist | 1 | | 1 | | 1 | | 1 | | | |
| Recreation Coordinator | 1 | | 1 | | 1 | | 1 | | | |
| Drivers | 7 | | 7 | | 7 | | 7 | | | |
| Adult Day Care Coordinator LPN | | 1 | | 1 | | 1 | | | 1 | |
| Certified Nursing Assistant - P/T | | 3 | | 3 | | 4 | | | 4 | |
| Counselor - P/T | | 1 | | 1 | | 1 | | | 1 | |
| Eldercare Advocate - P/T | | 1 | | 1 | | 1 | | | 1 | |
| Receptionist - P/T | | 2 | | 2 | | 2 | | | 2 | |
| Maintenance Assistant - P/T | | 1 | | 1 | | 1 | | | 1 | |
| Total Positions | 13 | 9 | 13 | 9 | 13 | 10 | 13 | 10 | | |

NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

| | | FY2017 ACTUAL | FY 2018 ACTUAL | FY2019 ADOPTED | FY2020 BUDGET |
|--------------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| ESTIMATED REVENUES | | | | | |
| 191-0000-331.69-04 | FEDERAL - OAA GRANT | \$ 223,546 | \$ 232,501 | \$ 247,017 | \$ 220,767 |
| 191-0000-331.69-09 | FEDERAL - EHEAP GRANT | 20,312 | 30,419 | 28,446 | 20,323 |
| 191-0000-334.69-01 | STATE - CCE GRANT | 42,592 | 50,436 | 50,000 | 50,000 |
| 191-0000-334.69-10 | STATE - LSP GRANT | 124,488 | 114,606 | 100,292 | 100,292 |
| 191-0000-337.40-01 | COUNTY - TOPS TRANSPORTATION | 245,720 | 269,790 | 260,000 | 265,000 |
| 191-0000-337.60-02 | LOCAL MATCH - OAA GRANT | 40,408 | 44,510 | 44,247 | 43,913 |
| 191-0000-337.90-11 | COUNTY - NDP(NON DEPT PRG) | 89,476 | 72,088 | 75,000 | 72,000 |
| 191-0000-346.90-01 | SERVICE CHARGE - MEDICAID ADC | 23,636 | 46,370 | 40,000 | 35,000 |
| 191-0000-346.90-02 | SERVICE CHARGE - ADC PRIVATE PAY | 8,910 | 16,020 | 5,000 | 5,000 |
| 191-0000-346.90-03 | SERVICE CHARGE - TRANS PRIVATE PAY | 1,400 | 1,900 | 1,100 | 1,100 |
| 191-0000-361.10-01 | INTEREST INCOME | 9,059 | 2,600 | 4,000 | 4,000 |
| 191-0000-364.42-03 | INSURANCE REIMBURSEMENT | 2,984 | - | - | - |
| 191-0000-366.80-01 | CONTRIB / OAA PROJECT INCOME | 20,243 | 20,315 | 22,000 | 22,000 |
| 191-0000-366.90-06 | DONATIONS - UNRESTRICTED | 32,099 | 33,807 | 32,000 | 33,000 |
| 191-0000-366.90-56 | CONTRIB MARGATE - TAXI SVC | 37,700 | 37,700 | 37,700 | 37,700 |
| 191-0000-366.90-97 | NWFPSC - FRS CONTRIBUTION | 35,063 | 38,570 | 42,000 | 42,000 |
| 191-0000-366.90-98 | NWFPSC - ECA & CNSL CONTRIB | 53,300 | 53,300 | 53,300 | 53,300 |
| 191-0000-369.30-01 | REFUND PRIOR YEAR EXPEND | 4,335 | (80) | - | - |
| 191-0000-369.90-01 | OTHER MISCELLANEOUS | - | (80) | - | - |
| 191-0000-389.10-01 | TRANS FROM FUND BALANCE | - | - | 64,647 | 140,769 |
| | TOTAL ESTIMATED REVENUES | \$ 1,015,271 | \$ 1,064,774 | \$ 1,106,749 | \$ 1,146,164 |
| REQUESTED APPROPRIATION | | | | | |
| PERSONAL SERVICES | | | | | |
| 191-98XX-569.12-01 | SAL & WAGES-REGULAR | \$ 612,261 | \$ 635,373 | \$ 648,198 | \$ 709,928 |
| 191-98XX-569.15-09 | SAL & WAGES-PHONE ALLOWANCE | 5,460 | 6,210 | 6,345 | 5,460 |
| 191-98XX-569.21-01 | CONTRIB-SS TAX(EMPLOYER) | 38,366 | 39,883 | 41,015 | 44,354 |
| 191-98XX-569.21-02 | CONTRIB-MED TAX(EMPLOYER) | 8,973 | 9,328 | 9,594 | 10,373 |
| 191-98XX-569.22-01 | RETIREMENT(EMPLOYER) | 45,304 | 50,591 | 58,469 | 58,509 |
| 191-98XX-569.23-01 | HEALTH & LIFE INS | 54,478 | 63,093 | 70,434 | 70,000 |
| 191-98XX-569.24-01 | WORKERS COMP | 14,357 | 10,900 | 17,083 | 17,000 |
| | TOTAL APPROPRIATION | \$ 779,199 | \$ 815,378 | \$ 851,138 | \$ 915,624 |
| OPERATING EXPENSES | | | | | |
| 191-98XX-569.30-01 | OPERATING EXPENSE | \$ - | \$ 8,974 | \$ 9,600 | \$ 5,400 |
| 191-98XX-569.30-57 | ADMIN - CITY OFFSETS | 20,835 | 22,629 | 25,882 | 25,320 |
| 191-98XX-569.31-09 | PROFESSIONAL SVCS - OTHER | - | - | - | 2,000 |
| 191-98XX-569.32-01 | ACCOUNTING & AUDITING | 4,150 | 4,150 | 4,150 | 4,150 |
| 191-98XX-569.34-01 | ADVERTISING | 140 | 330 | 100 | 300 |
| 191-98XX-569.34-16 | CONTRACTUAL SERVICES - OTHER | - | - | 5,300 | - |
| 191-98XX-569.39-03 | BANK FEES | 639 | 466 | 500 | 500 |
| 191-98XX-569.40-03 | TRAVEL & PER DIEM | 899 | 1,899 | 1,860 | 2,000 |
| 191-98XX-569.41-01 | COMMUNICATIONS SVCS | 9,819 | 8,698 | 9,747 | 9,500 |
| 191-98XX-569.42-08 | PRINTING | 498 | 285 | 388 | 600 |
| 191-98XX-569.43-01 | UTILITIES/ELECTRIC | 30,963 | 29,216 | 32,000 | 32,000 |
| 191-98XX-569.44-03 | RENTAL & LEASES - EQUIP | 5,265 | 4,832 | 5,524 | 5,500 |
| 191-98XX-569.44-05 | RENTAL & LEASES - BUILDING | - | - | 1 | 1 |
| 191-98XX-569.45-03 | INSUR-AUTOMOBILE | 44,390 | 45,134 | 48,827 | 58,296 |
| 191-98XX-569.45-10 | INSUR-GENERAL LIABILITY | 24,433 | 23,861 | 27,055 | 20,759 |
| 191-98XX-569.46-08 | REP & MAINT-VEHICLES | 1,178 | 1,100 | 4,913 | 2,500 |
| 191-98XX-569.46-24 | REP & MAINT-STRUCTURES | 3,298 | 3,368 | 3,907 | 4,000 |
| 191-98XX-569.52-15 | OPERATING SUPPLIES-OTHER | 31,734 | 28,371 | 39,336 | 35,000 |
| 191-98XX-569.54-01 | SUBSCRIPTION & MEMBERSHIP | 1,153 | 1,160 | 1,035 | 1,200 |
| 191-98XX-569.54-05 | EDUCATION & TRAINING | - | 365 | 1,604 | 3,800 |
| 191-98XX-569.52-47 | HURRICANE PREPAREDNESS FUND | - | - | 2,000 | 2,000 |
| | TOTAL APPROPRIATION | \$ 179,394 | \$ 184,839 | \$ 223,729 | \$ 214,826 |
| CAPITAL EXPENSES | | | | | |
| 191-98XX-569.64-02 | ACQUISITION OF VEHICLES | \$ 14,376 | \$ - | \$ 2,208 | \$ - |
| 191-98XX-569.64-12 | OTHER EQUIPMENT | - | - | 7,792 | - |
| | TOTAL APPROPRIATION | \$ 14,376 | \$ - | \$ 10,000 | \$ - |
| GRANTS & AID | | | | | |
| 191-98XX-569.82-11 | CONTRIBUTIONS-EHEAP ASSIST. | \$ 14,094 | \$ 22,967 | \$ 21,882 | \$ 15,714 |
| | TOTAL APPROPRIATION | \$ 14,094 | \$ 22,967 | \$ 21,882 | \$ 15,714 |
| | TOTAL REQUESTED APPROPRIATION | \$ 987,063 | \$ 1,023,184 | \$ 1,106,749 | \$ 1,146,164 |



City of Margate

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Legislation Text

File #: ID 2019-428, **Version:** 1

TO: Northwest Focal Point Senior Center District Board
FROM: Karin Diaz, Project Director
DATE: September 18, 2019

A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT APPROVING FISCAL YEAR 2019-2020 BUDGET, PROVIDING FOR AUTOMATIC ADJUSTMENT FOR ANY OUTSTANDING ENCUMBRANCES AS EVIDENCED BY AN AUTHORIZED PURCHASE ORDER, OR A FORMAL COMMITMENT BY THE BOARD, ISSUED PRIOR TO THE END OF THE FISCAL YEAR, PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND: Proposed Budget for the Northwest Focal Point Senior Center District for Fiscal Year starting October 1, 2019 through September 30, 2020

RECOMMENDATION: TO APPROVE

FISCAL IMPACT: \$1,146,164

CONTACT PERSON: Karin Diaz, Project Director