

## CITY OF MARGATE

### NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

## Interoffice Memorandum

DATE: 12/26/2019

TO: Tommy Ruzzano, Board Chair

FROM: Karin Diaz, Project Director

RE: #143 – Authorization to sign JA119-08-2019 001 Amended Contract

Original Contract amount: \$264,679.54 = IIB \$261,345.54 & IIE \$3,334.00

Amendment 001 contract increase: \$298,827.98 = IIB \$292,159.98 & IIE \$6,668.00

Amendments: a. Unit goal revision  
b. Funding increase

All terms and language remain the same

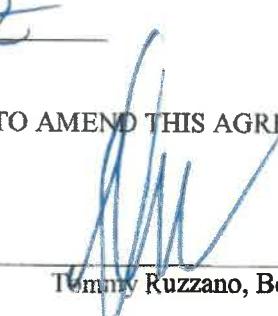
PER RESOLUTION No.129 approved on December 12, 2018 and signed by Board Chair, Anthony Caggiano  
JA119-08-2019 contract shall be amended without further Board action:

Resolution No.129 “A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, PROVIDING FOR APPROVAL OF AGREEMENT JA119-08-2019 BETWEEN THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., AND THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT TO ACCEPT FUNDING FOR SUPPORT SERVICES OFFERED BY NORTHWEST FOCAL POINT FOR CALENDAR YEAR 2019; AUTHORIZING THE BOARD PRESIDENT AND PROJECT DIRECTOR RENEW THIS AGREEMENT UNDER THE SAME TERMS OR WHICH PROVIDE FOR AN INCREASE IN FUNDING OR TO MEET STATE OF FEDERAL GUIDELINES WITHOUT FURTHER BOARD ACTION.”

The Northwest Focal Point Senior Center District is confirming / accepting the amended contract JA119-08-2019 001 between the Areawide Council on Aging of Broward County, Inc., and Northwest Focal Point Senior Center District

  
Karin Diaz, Project Director

AUTHORIZATION TO AMEND THIS AGREEMENT WITHOUT FURTHER BOARD ACTION:

  
Tommy Ruzzano, Board Chair

12/30/19  
Date

THIS AMENDMENT is entered into between the Areawide Council on Aging of Broward County, Inc., hereinafter referred to as the "Council," and **Northwest Focal Point Senior Center District**, hereinafter referred to as the "Contractor," who are collectively referred to as the "Parties," to amend Contract JA119-08-2019.

The purpose of this amendment is to increase the contract amount by \$34,148.44, increase the level of services accordingly, change the total contract funding from \$264,679.54 to \$298,827.98, and replace attachments.

(1) Section 4 is hereby amended to read as follows:

4. **Contract Amount:**

The Council agrees to pay for contracted services according to the terms and conditions of this Contract in an amount not to exceed **\$298,827.98**, subject to the availability of funds. **\$248,580.98** represents Federal Older Americans Act (OAA) Title III B funds, **\$43,579.00** represents Areawide Council on Aging (AAA) local matching funds for Title III B, **\$ 6,000.00** represents Federal OAA Title III E funds and **\$668.00** represents AAA local matching funds for Title III E. Any costs or services paid for under any other contract or from any other source are not eligible for payment under this Contract.

(2) Attachment II is hereby revised and replaced in its entirety.

(3) Attachment IV is hereby revised and replaced in its entirety.

This amendment will be effective on the date it has been fully executed by the Parties.

All provisions in the Contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions in the Contract not in conflict with this amendment are still in effect and are to be performed at the level specified in the Contract.

This amendment and all of its attachments are hereby made a part of the contract.

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IN WITNESS THEREOF, the parties hereto have caused this 4-page Amendment to be executed by their undersigned officials as duly authorized.

**CONTRACTOR:** Northwest Focal Point  
Senior Center District

BOARD PRESIDENT OR AUTHORIZED  
DESIGNEE

SIGNED BY:

TOMMY RUZZANO

NAME:

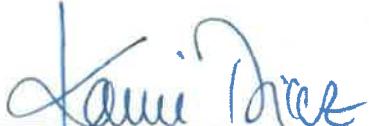
BOARD CHAIR

TITLE:

DATE:

12/30/19

SIGNED BY:



NAME: KARIN DIAZ

TITLE: PROJECT DIRECTOR

DATE:

12/27/19

Federal Tax ID: 59-2154528

Fiscal Year Ending Date: September 30

**Areawide Council on Aging of  
Broward County, Inc.**

SIGNED BY:



NAME:

President

TITLE:

12/31/19

DATE:

## ATTACHMENT II

## FUNDING SUMMARY

**Note:** Title 2 CFR & 2 CFR Part 200, as revised, and Section 215.971, F.S. require that the information about Federal Programs and State Projects included in Attachment I of the Master Contract be provided to the recipient. Information contained herein is a prediction of funding sources and related amounts based on the contract budget.

**1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSISTS OF THE FOLLOWING:**

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Title IIIB Support Services	2019	U.S. Dept. of Health and Human Services	93.044	\$248,580.98
Title IIIB Council Match	2019		N/A	43,579.00
Title IIIE Support Services	2019	U.S. Dept. of Health and Human Services	93.052	\$6,000.00
Title IIIE Council Match	2019		N/A	\$668.00
<b>TOTAL FUNDS CONTAINED IN THIS CONTRACT:</b>				<b>\$298,827.98</b>

**COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

**FEDERAL FUNDS:** 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. OMB Circular A-133, As amended – Audits of States, Local Governments, and Non-Profit Organizations.

**2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
<b>TOTAL STATE AWARD</b>			

**MATCHING RESOURCES FOR FEDERAL PROGRAMS**

**STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.**

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
<b>TOTAL AWARD</b>			<b>\$</b>

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

**STATE FINANCIAL ASSISTANCE:** Section 215.97, F.S., Chapter 69I-5, FL Admin Code, Reference Guide for State Expenditures, Other fiscal requirements set forth in program laws, rules and regulations.

**ATTACHMENT IV****OLDER AMERICANS ACT****BUDGET SUMMARY – III B**

<b>FIXED SERVICES</b>	<b>Total Units</b>	<b>Unit Rate</b>	<b>Federal Funds</b>	<b>Council Match Funds</b>	<b>Total Reimbursement</b>
Education/Training	50	\$81.96	\$4,098.00	\$0.00	\$4,098.00
Counseling - Gero - Ind	357	\$86.38	\$30,837.66	\$0.00	\$30,837.66
Counseling - Gero - Grp	199	\$66.68	\$13,269.32	\$0.00	\$13,269.32
Health Support - Grp	300	\$97.51	\$29,253.00	\$0.00	\$29,253.00
Health Support – Ind	40	\$65.00	\$2,600.00	\$0.00	\$2,600.00
Outreach	40	\$161.30	\$6,452.00	\$0.00	\$6,452.00
Recreation	7500	\$27.42	\$162,071.00	\$43,579.00	\$205,650.00
<b>TOTAL III B CONTRACT AMOUNT</b>			<b>\$248,580.98</b>	<b>\$43,579.00</b>	<b>\$292,159.98</b>

**BUDGET SUMMARY – III E**

<b>FIXED SERVICES</b>	<b>Total Units</b>	<b>Unit Rate</b>	<b>Federal Funds</b>	<b>Council Match Funds</b>	<b>Total Reimbursement</b>
Caregiver Training & Support - Grp	100	\$66.68	\$6,000.00	\$668.00	\$6,668.00
<b>TOTAL III E CONTRACT AMOUNT</b>			<b>\$6,000.00</b>	<b>\$668.00</b>	<b>\$6,668.00</b>
<b>TOTAL CONTRACT AMOUNT</b>			<b>\$254,580.98</b>	<b>\$44,247.00</b>	<b>\$298,827.98</b>

NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

		FY2017 ACTUAL	FY 2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED
<b>ESTIMATED REVENUES</b>					
191-0000-331.69-04	FEDERAL - OAA GRANT	\$ 223,546	\$ 232,501	\$ 241,549	\$ 254,581
191-0000-331.69-09	FEDERAL - EHEAP GRANT	20,312	30,419	25,103	26,672
191-0000-334.69-01	STATE - CCE GRANT	42,592	50,436	42,575	50,000
191-0000-334.69-10	STATE - LSP GRANT	124,488	114,606	100,910	100,292
191-0000-337.40-01	COUNTY - TOPS TRANSPORTATION	245,720	269,790	225,698	265,000
191-0000-337.60-02	LOCAL MATCH - OAA GRANT	40,408	44,510	43,299	44,247
191-0000-337.90-11	COUNTY - NDP(NON DEPT PRG)	89,476	72,088	131,340	72,000
191-0000-346.90-01	SERVICE CHARGE - MEDICAID ADC	23,636	46,370	40,400	35,000
191-0000-346.90-02	SERVICE CHARGE - ADC PRIVATE PAY	8,910	16,020	5,220	5,000
191-0000-346.90-03	SERVICE CHARGE - TRANS PRIVATE PAY	1,400	1,900	1,910	1,100
191-0000-361.10-01	INTEREST INCOME	9,059	2,600	10,260	4,000
191-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	-	8,751	-
191-0000-364.42-03	INSURANCE REIMBURSEMENT	2,984	-	2,434	-
191-0000-366.80-01	CONTRIB / OAA PROJECT INCOME	20,243	20,315	22,739	22,000
191-0000-366.90-06	DONATIONS - UNRESTRICTED	32,099	33,807	17,511	33,000
191-0000-366.90-56	CONTRIB MARGATE - TAXI SVC	37,700	37,700	37,700	37,700
191-0000-366.90-97	NWFPSC - FRS CONTRIBUTION	35,063	38,570	-	42,000
191-0000-366.90-98	NWFPSC - ECA & CNSL CONTRIB	53,300	53,300	53,300	53,300
191-0000-369.30-01	REFUND PRIOR YEAR EXPEND	4,335	(80)	-	-
191-0000-369.90-01	OTHER MISCELLANEOUS	-	(80)	-	-
191-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	-	140,769
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 1,015,271</b>	<b>\$ 1,064,774</b>	<b>\$ 1,010,698</b>	<b>\$ 1,186,661</b>

**REQUESTED APPROPRIATION**

**PERSONAL SERVICES**

191-98XX-569.12-01	SAL & WAGES-REGULAR	\$ 612,261	\$ 635,373	\$ 658,763	\$ 738,352
191-98XX-569.15-09	SAL & WAGES-PHONE ALLOWANCE	5,460	6,210	5,850	5,460
191-98XX-569.21-01	CONTRIB-SS TAX(EMPLOYER)	38,366	39,883	41,222	46,129
191-98XX-569.21-02	CONTRIB-MED TAX(EMPLOYER)	8,973	9,328	9,640	10,791
191-98XX-569.22-01	RETIREMENT(EMPLOYER)	45,304	50,591	55,066	62,854
191-98XX-569.23-01	HEALTH & LIFE INS	54,478	63,093	65,579	69,239
191-98XX-569.24-01	WORKERS COMP	14,357	10,900	14,649	16,703
	<b>TOTAL APPROPRIATION</b>	<b>\$ 779,199</b>	<b>\$ 815,378</b>	<b>\$ 850,769</b>	<b>\$ 949,528</b>

**OPERATING EXPENSES**

191-98XX-569.30-01	OPERATING EXPENSE	\$ -	\$ 8,974	\$ 1,470	\$ 5,400
191-98XX-569.30-57	ADMIN - CITY OFFSETS	20,835	22,629	23,884	26,881
191-98XX-569.31-09	PROFESSIONAL SVCS - OTHER	-	-	-	2,000
191-98XX-569.32-01	ACCOUNTING & AUDITING	4,150	4,150	4,150	4,150
191-98XX-569.34-01	ADVERTISING	140	330	-	300
191-98XX-569.34-16	CONTRACTUAL SERVICES - OTHER	-	-	2,988	-
191-98XX-569.39-03	BANK FEES	639	466	825	500
191-98XX-569.40-03	TRAVEL & PER DIEM	899	1,899	1,118	2,000
191-98XX-569.41-01	COMMUNICATIONS SVCS	9,819	8,698	7,273	9,785
191-98XX-569.42-08	PRINTING	498	285	238	600
191-98XX-569.43-01	UTILITIES/ELECTRIC	30,963	29,216	29,775	32,301
191-98XX-569.44-03	RENTAL & LEASES - EQUIP	5,265	4,832	5,044	5,751
191-98XX-569.44-05	RENTAL & LEASES - BUILDING	-	-	-	1
191-98XX-569.45-03	INSUR-AUTOMOBILE	44,390	45,134	48,826	58,296
191-98XX-569.45-10	INSUR-GENERAL LIABILITY	24,433	23,861	23,571	20,759
191-98XX-569.46-08	REP & MAINT-VEHICLES	1,178	1,100	4,141	1,875
191-98XX-569.46-24	REP & MAINT-STRUCTURES	3,298	3,368	2,533	4,714
191-98XX-569.52-15	OPERATING SUPPLIES-OTHER	31,734	28,371	33,919	34,198
191-98XX-569.54-01	SUBSCRIPTION & MEMBERSHIP	1,153	1,160	730	1,200
191-98XX-569.54-05	EDUCATION & TRAINING	-	365	-	3,800
191-98XX-569.52-47	HURRICANE PREPAREDNESS FUND	-	-	682	2,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 179,394</b>	<b>\$ 184,839</b>	<b>\$ 191,168</b>	<b>\$ 216,511</b>

**CAPITAL EXPENSES**

191-98XX-569.64-02	ACQUISITION OF VEHICLES	\$ 14,376	\$ -	\$ 2,208	\$ -
191-98XX-569.64-12	OTHER EQUIPMENT	-	-	-	-
	<b>TOTAL APPROPRIATION</b>	<b>\$ 14,376</b>	<b>\$ -</b>	<b>\$ 2,208</b>	<b>\$ -</b>

## NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT

		FY2017 ACTUAL	FY 2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED
<b>GRANTS &amp; AID</b>					
191-98XX-569.82-11	CONTRIBUTIONS-EHEAP ASSIST.	\$ 14,094	\$ 22,967	\$ 16,827	\$ 20,622
	<b>TOTAL APPROPRIATION</b>	<b>\$ 14,094</b>	<b>\$ 22,967</b>	<b>\$ 16,827</b>	<b>\$ 20,622</b>
	<b>TOTAL REQUESTED APPROPRIATION</b>	<b>\$ 987,063</b>	<b>\$ 1,023,184</b>	<b>\$ 1,060,972</b>	<b>\$ 1,186,661</b>