



City of Margate
DEVELOPMENT REVIEW COMMITTEE
Application for Telecommunications Site Development

5790 Margate Blvd., Margate, FL 33063
954-972-6454

Submittal Date (official use):

Project Name		
Address		
Acreage	Folio Number	DRC #
Existing Use		
Legal Description		

Describe proposal/request in detail
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Agent/Contact Name	
Address	
Phone Number	Fax Number
Email Address	

Property Owner Name	
Address	
Phone Number	Fax Number
Email Address	

OWNER'S AFFIDAVIT: I certify that I am the owner of record for the above referenced property and give authorization to file this petition. I understand that I, or a representative on my behalf, must be present at the DRC meeting. I further understand that my petition will be subject to the regulations of Chapter 16 ½ of the Margate City Code.

Property Owner's Signature

Date

**CITY OF MARGATE
TELECOMMUNICATIONS SITE DEVELOPMENT
APPROVAL PROCEDURE**

Consult with CityScape for engineering report. Contact Rick Edwards at
561-558-2808.



Submit to the City of Margate via Department of Economic Development
3 paper sets (1 original + 2 copies) and 1 compact disc in pdf format of
required documentation and **\$4,000** application fee 30 days prior to
scheduled meeting



City Development Review Committee



Apply to City Commission (**\$250** fee) via City Clerk (954-972-6454)
Submit 11 prints 30 days prior to the meeting. Petitioners must post a
public hearing announcement sign on the subject parcel at least 7 days
prior to meeting. There is a **\$150** sign bond.



City Commission



Obtain any necessary permits.

To access the Margate Code of Ordinances on-line:

1. Go to www.municode.com
2. Click on “Code Library”
3. Where it directs, “Select State,” select Florida.
4. Scroll down to “Margate” and click on it.
5. Click on “Margate Code of Ordinances”
6. From this page, you have the following options:
 - a. Enter a word to search for in the Code (will search entire code). If you enter a search word, municode will bring up appropriate sections of the Code. If you click on one of those sections and wait for it to fully load, it will take you to the first instance of your search word and your search word will always be highlighted.
 - b. Use the menu on the left to find a specific chapter of the Code
 - c. If you want only the ZONING CODE, go to the menu on the left-hand side of the page and scroll down until you see “Appendix A Zoning” and click on it.

Application submissions will be considered incomplete without all of the following required materials:

1. Completed DRC application form.
2. Application fee.
3. Survey of subject property depicting current conditions and that is no more than five years old.
4. Site Plan:
 - Exact location of tower on the City of Margate Official Zoning Map
 - Maximum height of the tower
 - Aerial photograph possessing a scale of not more than 1 inch equals 300 feet, indication all adjacent land uses within a radius of 3,000 feet from all property lines of the proposed tower.
 - Buffers, Landscaping, and irrigation as required in Section 3.23.6
 - Signs
 - Access: A parcel of land upon which a tower is to be located must provide access during normal business hours to at least 1 paved vehicular parking space on site.
5. Engineering Report:
 - Justify the selection of a tower type
 - Describe the tower height and design, including cross section of the structure
 - Demonstrate the tower's compliance with applicable standards as set forth in the Florida Building Code
 - Describe the tower's capacity, including number and type of antennae and dishes it can accommodate
6. Line of Sight Analysis
 - Identification of significant existing natural and man-made features adjacent to the proposed tower location
 - Statement as to the potential visual and aesthetic impacts of the proposed tower on all adjacent residential zoning districts
 - Identification of specific points, measured 2,000ft north of the proposed tower, 1,000ft south of the proposed tower, and 500ft east and west of the proposed tower from which the line of sight analysis is presented or the closest accessible public property from each of the above delineated points
 - Graphic illustration of the visual impact of the proposed tower, at a scale that does not exceed 5 degrees horizontal distance, presented from specific points identified within the line of sight analysis.
7. Visual and aesthetic impact.
 - Include a graphic illustration of the visual impact
8. Written Documentation
 - The names, addresses and telephone numbers of all owners of other towers or antenna support structures within the search area of the proposed new tower site, including city-owned Property
 - Proof of diligent but unsuccessful efforts for permission to install or co-locate the applicant's telecommunications facilities on all city-owned towers or antenna support structures located within the search area of the proposed tower site
 - Proof of diligent but unsuccessful efforts for permission to install or co-locate the applicant's telecommunications facilities on all towers or antenna support structures owned by other persons located within the search area of the proposed tower site

- Statement that there is no objection from other federal or state agencies that may regulate telecommunications tower siting, design, and construction
 - Certified statement, prepared by a radio frequency licensed professional engineer that the construction and placement of the tower will not unnecessarily interfere with public safety communications and the usual customary transmission or reception of radio and television service.
 - Certified statement, prepared by a radio frequency licensed professional engineer identifying any interference that may result from the proposed construction and placement.
9. Proof of adequate insurance coverage acceptable by the City for any potential damage caused by the tower. 30 days' notice of cancellation of insurance to the City is required.
10. CityScape Report
11. Any other documentation as may be required to permit the necessary findings.

NOTES:

1. 3 paper sets of back up material (1 original + 2 copies) and 1 compact disc in pdf format must be submitted to the Department of Economic Development by appropriate deadline with application forms and required fee. Late submissions may be subject to Expedited Review Fee.
2. The applicant or a representative must be present in order for a submission to be reviewed by the committee.
3. All required forms/materials must be typewritten or printed neatly. Illegible documents will not be accepted.
4. Large (24" x 36") surveys and/or plans must be folded into quarters, and then in half with the application visible.
5. Completed "PUBLIC HEARING SIGN REMOVAL BOND" (p.7) and **\$150** must be submitted to the City Clerk's Office.
6. Completed "APPLICATION FOR CONDITIONAL USE PERMIT PETITION" (p.8), eleven (11) sets of required back-up material, and **\$250** application fee for City Commission must be submitted to the City Clerk's Office. Applicants are also responsible for cost of required advertisements/mailings.

DRC APPLICATION FEE(S):

- 1.** Telecommunications site development: \$4,000
- 2.** Expedited Review: fees doubled



PUBLIC HEARING SIGN REMOVAL BOND AGREEMENT
In accordance with Ordinance #1500.485

I, _____, petitioner of record and on behalf of the property owner, hereby agree that the subject public hearing sign shall be removed within two (2) business days following a final determination by the governing body. Further, it is understood that by complying with this section, the \$150 cash bond will be returned to the petitioner of record.

If said public hearing sign is not removed in two (2) business days, I hereby authorize the administration of the City of Margate to remove said sign, billing the costs of the removal of the sign to the owner of the property.

I understand that the \$150 (one hundred fifty dollar) cash bond shall be forfeited and applied against the cost of removal to the City of Margate if said public hearing sign is not removed in two (2) business days.

Business Name
Address
Signature
Date

OFFICE USE ONLY
Date of Decision:
Tabled to date certain?
Two Business Days (after decision)
COMPLIED? Y N
If YES, initiate check request to Finance (603-0000-220.18-00)
If NO, inform Finance to deposit Bond (001-0000-369.90-01)



A PUBLIC HEARING CONCERNING THE
VARIANCE FOR DESIGN
STANDARDS OF THIS PROPERTY
WILL BE HELD BY THE BOARD OF
ADJUSTMENT OF THE CITY OF MARGATE
AT CITY HALL 5790 MARGATE
BOULEVARD, MARGATE
JANUARY 6th, 2015 AT 7:00 P.M.
CALL **954-972-6454** FOR FURTHER
INFORMATION.

4 feet

4 feet

IMPORTANT INFORMATION

- ALL ***bold*** words must be a minimum of 6 inch letters
- Use black letters on a white background
- Professionally prepared, single-faced sign

Install 5 feet from property line

SAMPLE

**Not drawn to scale.*

- Sign shall face road frontage (If corner property, there must be a sign on each main road frontage.)
- Install sign on property 7 days prior to scheduled public hearing and remove within 48 hours after the hearing or \$150 bond will be forfeited to the City.

Petitioners are required to erect a Public Hearing Advertising Sign when applying for:

- Zoning map amendments
- Special exception uses
- Variances
- Waivers
- Appeals
- Conditional use permits
- Or Other matters that require public hearings

Petitioners are required to submit to the City Clerk's Office:

- Dated photo of sign
- \$150.00 (refundable) bond
- Completed Sign Removal Bond Agreement

Sign(s) must be taken down within 48 hours after public hearing or \$150.00 bond will be forfeited to the City.

Please use the following language as written for your public hearing sign(s):

A PUBLIC HEARING CONCERNING THE
_____ OF THIS
PROPERTY WILL BE HELD BY THE
_____ OF THE
CITY OF MARGATE AT CITY HALL 5790 MARGATE
BOULEVARD, MARGATE _____ at
_____. CALL 954-972-6454 FOR
FURTHER INFORMATION.

CITY OF MARGATE



APPLICATION FOR CONDITIONAL USE PERMIT PETITION

Petitioner	
Address	
Acreage	Folio Number
Legal Description	

NOTE: Affidavit of ownership must accompany all petitions. Eleven (11) copies of supporting data/plans must be submitted as well. Fee is **\$250.00**. Petitioner will also be responsible for cost of advertisements and notification mailings.

By signing below you acknowledge that you understand the stipulations governing telecommunications site development contained in the Margate Zoning Code.

Signature of Petitioner

Company Name

Address

Phone Number

Fax Number

(OFFICIAL USE)

Date \$250 fee paid: _____

Date postage paid: _____

Postage Cost: _____