



City of Margate  
DEVELOPMENT REVIEW COMMITTEE  
Application for Rezoning

5790 Margate Blvd., Margate, FL 33063  
For Planning & Zoning Questions: 954-979-6213

Submittal Date (official use):   
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Project Name		DRC #
Address		
Acreage	Folio Number	Paid:
Existing Use		
Legal Description		

Describe proposal/request in detail, including non-residential square footage and/or number of dwelling units

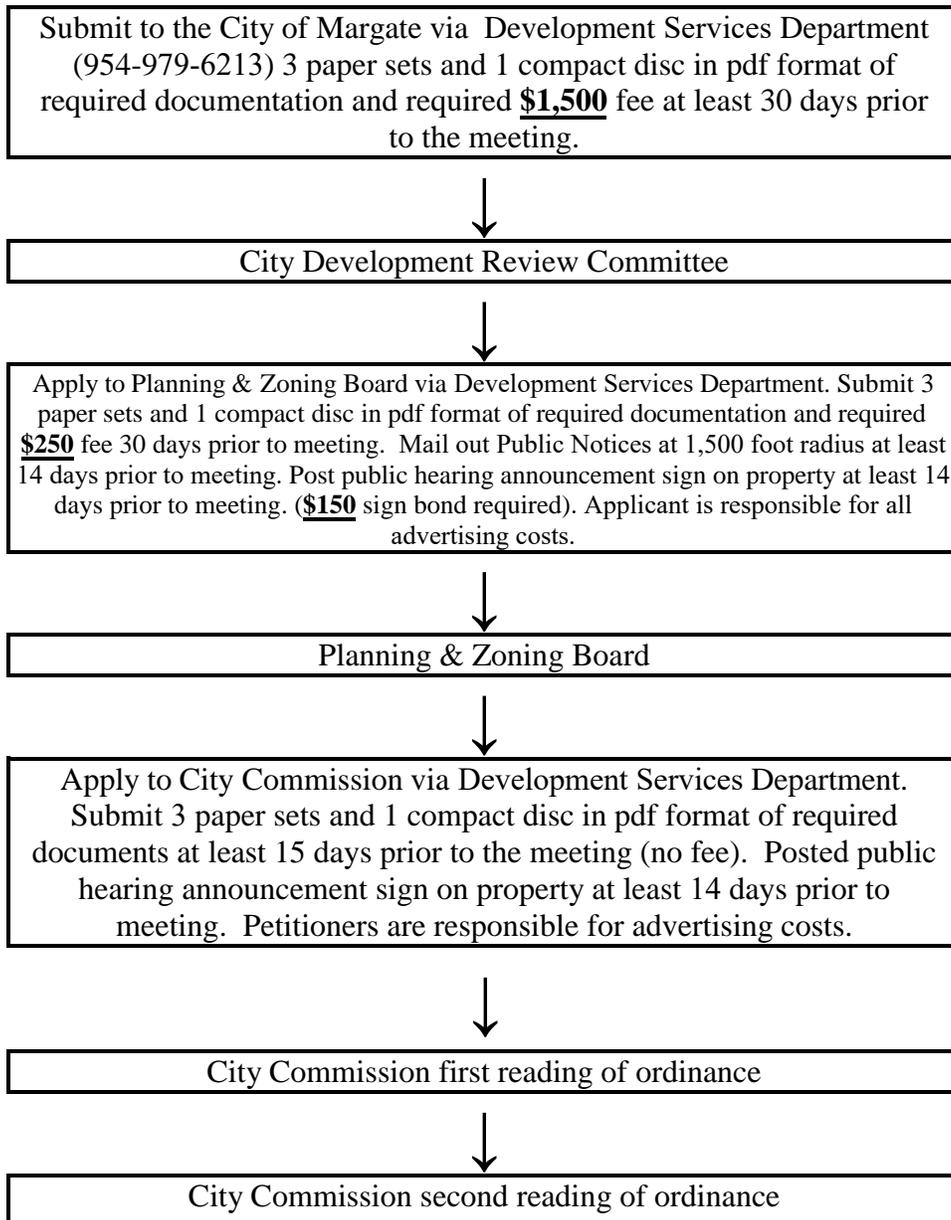
Applicant	
Address	
Phone Number	Fax Number
Email Address	

Agent/Contact Name	
Address	
Phone Number	Fax Number
Email Address	

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

# CITY OF MARGATE REZONING APPROVAL PROCEDURES



\*Rezoning to PUD has additional requirements. Call City Planner for more information (954-972-6213).

## **To access the Margate Code of Ordinances on-line:**

1. Go to [www.municode.com](http://www.municode.com)
2. Click on “Library”
3. Where it directs, “Select State,” select Florida.
4. Scroll down to “Margate” and click on it.
5. Click on “Margate Code of Ordinances”
6. From this page, you have the following options:
  - a. Enter a word to search for in the Code (will search entire code). If you enter a search word, municode will bring up appropriate sections of the Code. If you click on one of those sections and wait for it to fully load, it will take you to the first instance of your search word and your search word will always be highlighted.
  - b. Use the menu on the left to find a specific chapter of the Code
  - c. If you want only the ZONING CODE, go to the menu on the left-hand side of the page and scroll down until you see “Appendix A Zoning” and click on it.

## **Application submissions will be considered incomplete without all of the following required materials:**

1. Completed DRC application forms.
2. Application fee.
3. Justification statement for re-zoning.
4. Survey of subject property depicting current conditions and that is no more than five years old.

## **NOTES:**

1. 3 paper sets of back up material (1 original + 2 copies) and 1 compact disc in pdf format must be submitted with 1 original application cover sheet (p.1) to the Development Services Department at least 30 days prior to DRC meeting.
2. The applicant or authorized representative must be present in order for a submission to be reviewed by the committee.
3. All required forms/materials must be typewritten or printed neatly. Illegible documents will not be accepted.
4. Large (24" x 36") surveys and/or plans must be folded into quarters, and then in half with the application visible.
5. Completed "APPLICATION FOR REZONING PETITION", 3 paper sets of required back-up material and 1 compact disc in pdf format, \$250 application fee, and completed "PUBLIC HEARING SIGN REMOVAL BOND" with \$150 sign bond for Planning & Zoning Board must be submitted to the Development Services Department after the DRC meeting and at least 30 days prior to Planning & Zoning Board meeting. Post public hearing announcement sign on property at least 14 days prior to meeting. Mail out Public Notices at 1,500 foot radius at least 14 days prior to meeting. Applicants are also responsible for cost of required advertisements.
6. 3 paper sets of required back-up material and 1 compact disc in pdf format must be submitted to the Development Services Department after the Planning & Zoning Board meeting and at least 15 days prior to City Commission meeting. Applicants are responsible for cost of required advertisements. Post public hearing announcement sign on property at least 14 days prior to meeting.

## **DRC APPLICATION FEE(S):**

1. \$1,500 Rezoning



PUBLIC HEARING SIGN REMOVAL BOND AGREEMENT

I, \_\_\_\_\_, petitioner of record and on behalf of the property owner, hereby agree that the subject public hearing sign shall be removed within two (2) business days following a final determination by the governing body. Further, it is understood that by complying with this section, the \$150 cash bond will be returned to the petitioner of record.

If said public hearing sign is not removed in two (2) business days, I hereby authorize the administration of the City of Margate to remove said sign, billing the costs of the removal of the sign to the owner of the property.

I understand that the \$150 (one hundred fifty dollar) cash bond shall be forfeited and applied against the cost of removal to the City of Margate if said public hearing sign is not removed in two (2) business days.

\_\_\_\_\_  
Business or Property Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OFFICE USE ONLY	
Date of Decision:	_____
Tabled to date certain?	_____
Two Business Days (after decision)	_____
COMPLIED?	Y      N
If YES, initiate check request to Finance (601-0000-220.18-00)	
If NO, inform Finance to deposit Bond (001-0000-369.90-01)	

Copy to Petitioner, Finance Department  
Original to File

**PROPERTY OWNER CERTIFICATION AND PERMISSION TO PROCEED**



I hereby certify that I am the owner of the property located at \_\_\_\_\_,  
being the subject property for this REZONING application, and I give authorization to  
\_\_\_\_\_ to file this petition for the said land use plan amendment.

I understand that I, or a representative on my behalf, must be present at the DRC meeting. I further understand that my petition will be subject to the regulations of Chapter 31 of the Margate City Code.

\_\_\_\_\_  
Print owner's name

\_\_\_\_\_  
Signature of owner

Sworn to (or affirmed) and subscribed before me by means of  physical presence or  online notarization, this \_\_\_\_ day of \_\_\_\_\_, \_\_ (year), by \_\_\_\_\_ (name of person making statement).

\_\_\_\_\_  
Print or type name of Notary

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_ Personally known to me

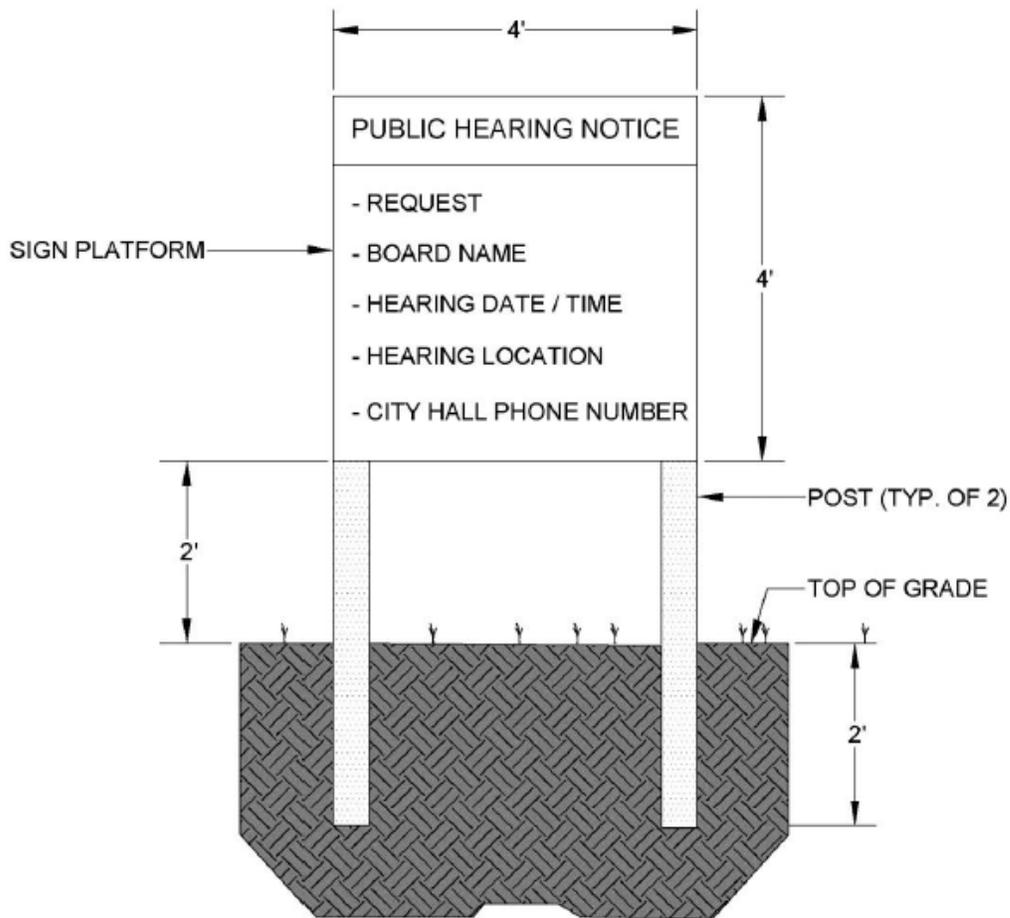
\_\_\_\_\_ Produced identification \_\_\_\_\_

# CITY OF MARGATE

## Public Hearing Announcement Sign Specifications

The sign must:

- Be professionally prepared.
- Be placed adjacent each right-of-way frontage, facing the road.
- Be installed 5 feet back from the property line.
- Be installed on property 14 days prior to scheduled public hearing.
- Be designed in accordance with Section 31-55(B)(2) of the Margate Code of Ordinances, as depicted below, and Section 31-55(B)(4).
- Display “954-972-6454” for the City Hall phone number.
- Display “5790 Margate Boulevard, Margate” for the hearing location.



# CITY OF MARGATE



## APPLICATION FOR REZONING PETITION

Petitioner		(official use) <b>PZ #</b>
Project Name		
Address		
Acreage	Folio Number	
Existing Zoning		Requested Zoning
Legal Description		

Justification for requested zoning:

NOTE: Eleven (11) copies of supporting data/plans must be submitted as well. Fee is **\$250.00**. Petitioner will also be responsible for cost of advertisements and notification mailings.

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number