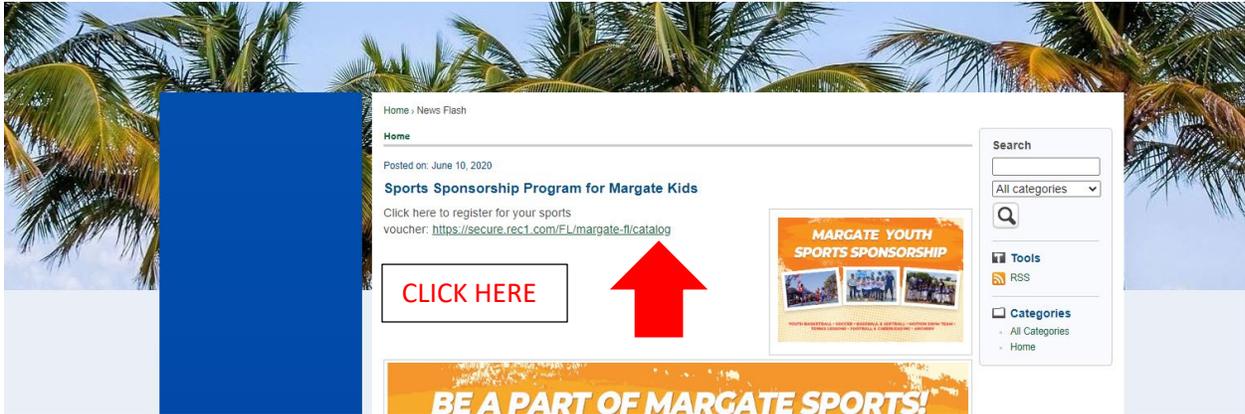
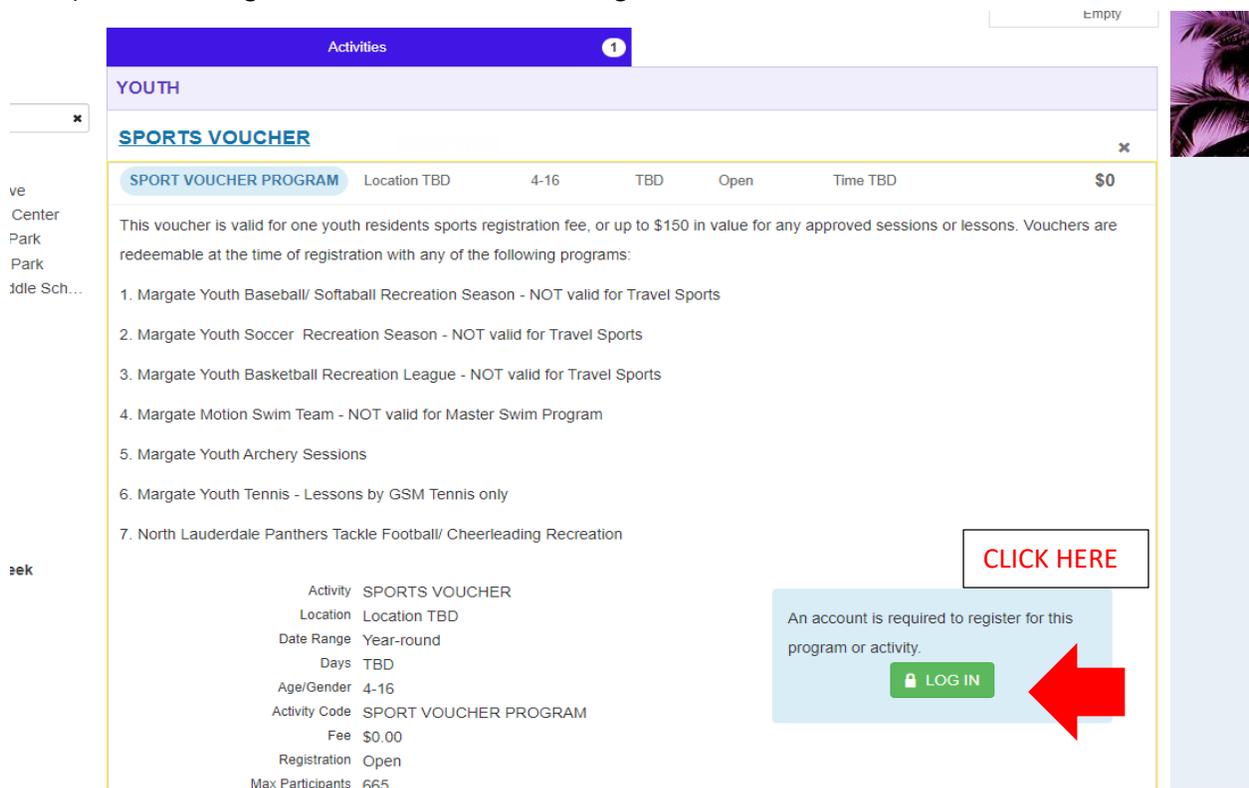


# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

- 1) Click on Link for “Sports Sponsorship Program for Margate Kids” On City of Margate Website



- 2) Click on “Log In” button under Activities Page



Activities 1

**YOUTH**

**SPORTS VOUCHER**

SPORT VOUCHER PROGRAM	Location TBD	4-16	TBD	Open	Time TBD	\$0
<p>This voucher is valid for one youth residents sports registration fee, or up to \$150 in value for any approved sessions or lessons. Vouchers are redeemable at the time of registration with any of the following programs:</p> <ol style="list-style-type: none"> <li>1. Margate Youth Baseball/ Softball Recreation Season - NOT valid for Travel Sports</li> <li>2. Margate Youth Soccer Recreation Season - NOT valid for Travel Sports</li> <li>3. Margate Youth Basketball Recreation League - NOT valid for Travel Sports</li> <li>4. Margate Motion Swim Team - NOT valid for Master Swim Program</li> <li>5. Margate Youth Archery Sessions</li> <li>6. Margate Youth Tennis - Lessons by GSM Tennis only</li> <li>7. North Lauderdale Panthers Tackle Football/ Cheerleading Recreation</li> </ol>						
Activity	SPORTS VOUCHER					
Location	Location TBD					
Date Range	Year-round					
Days	TBD					
Age/Gender	4-16					
Activity Code	SPORT VOUCHER PROGRAM					
Fee	\$0.00					
Registration	Open					
Max Participants	665					

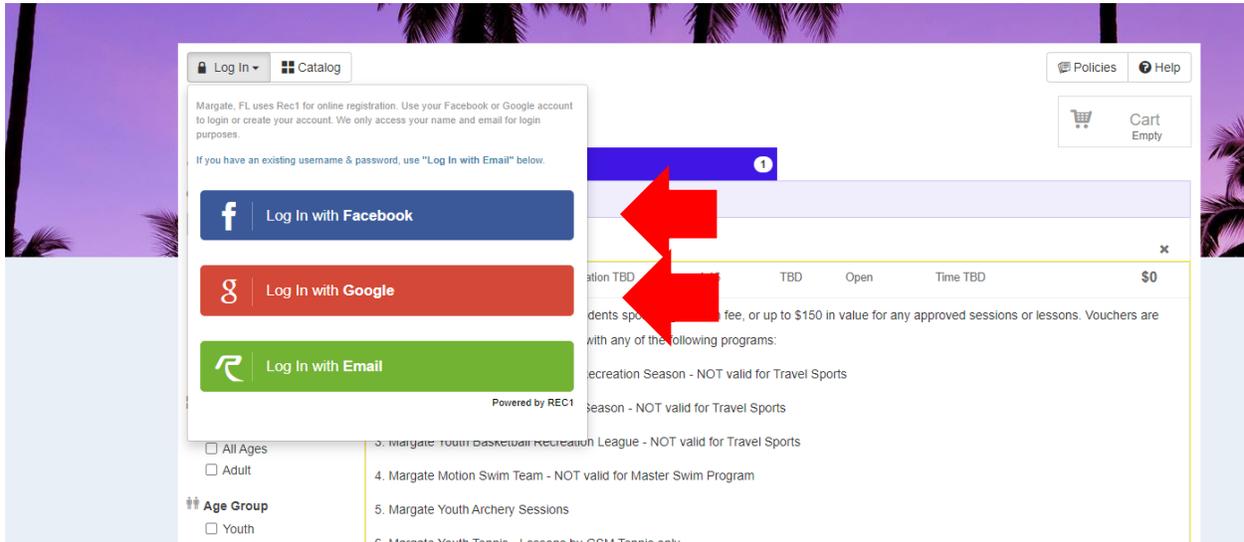
**CLICK HERE**

An account is required to register for this program or activity.

**LOG IN**

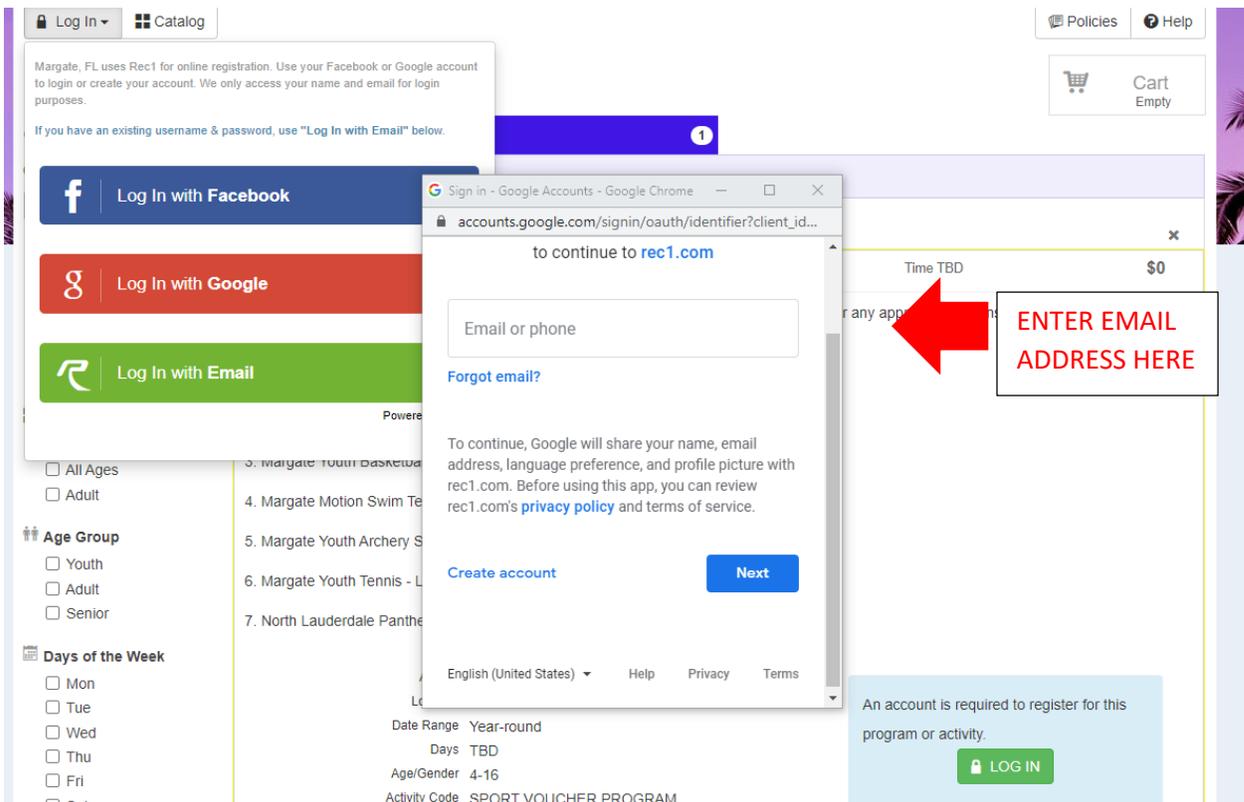
# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

- 3) Select whether you would like to register **YOUR** account with Facebook or Google\*
  - a. Once you register your account you will be able to Log In with your email account



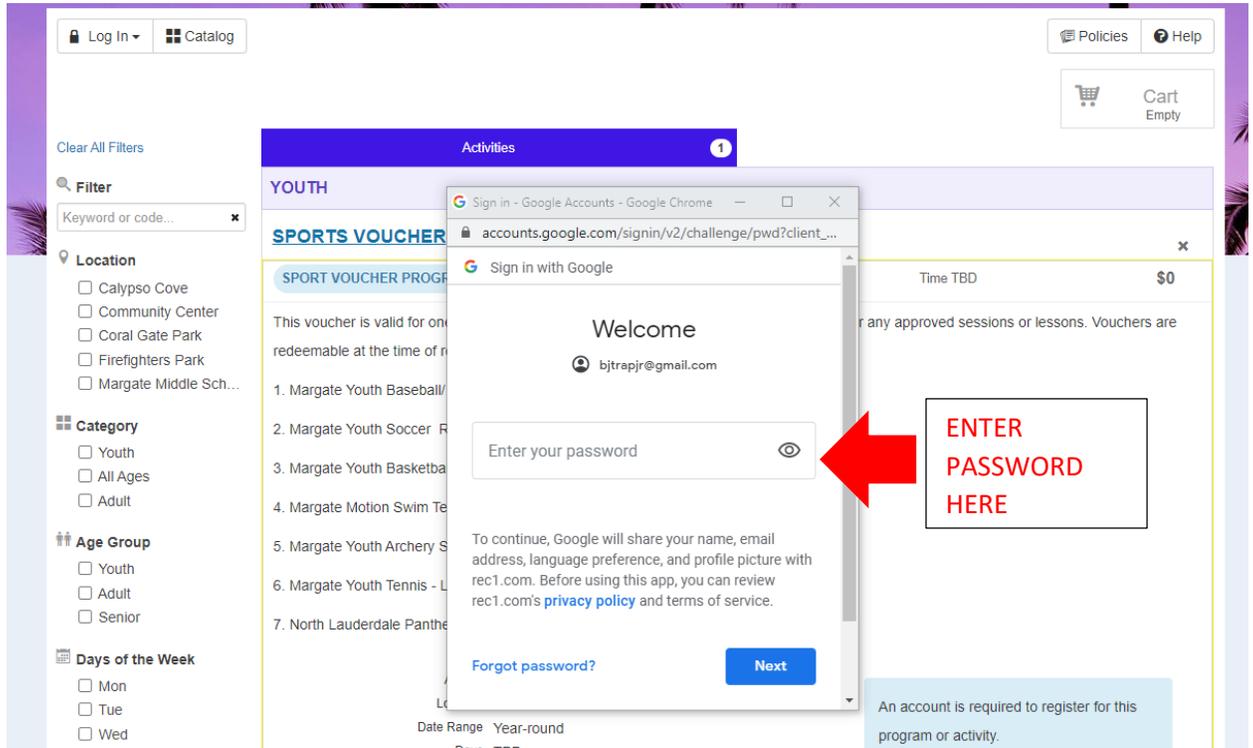
- If you do not have a GMAIL or FACEBOOK account you will have to create one

- 4) Enter your email account or Facebook username depending on which above option you chose



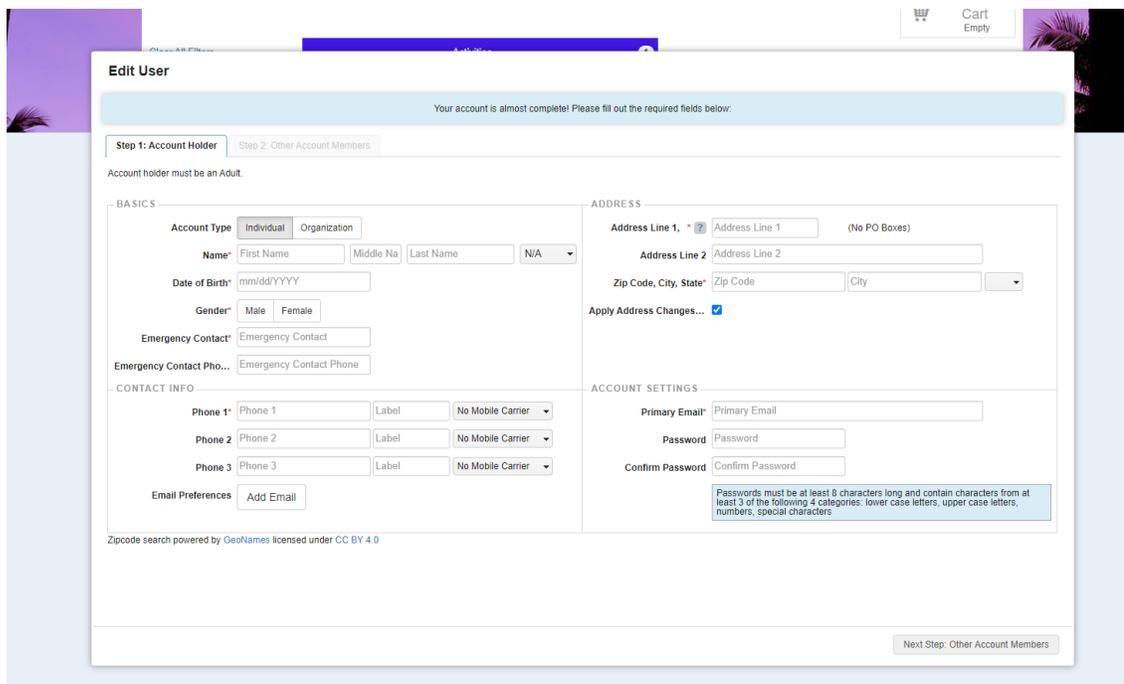
# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

- 5) Enter your GMAIL or FACEBOOK password here



The screenshot shows a web browser window with a Google sign-in overlay. The overlay displays the email address 'bjtrapjr@gmail.com' and a password field. A red arrow points to the password field, and a text box next to it says 'ENTER PASSWORD HERE'. The background website shows a 'SPORTS VOUCHER PROGRAM' page with a list of activities and a 'Next' button.

- 6) Fill out all information to register YOUR account. Then click “Next Step: Other Account Members”



The screenshot shows the 'Edit User' registration form. The form is divided into several sections:

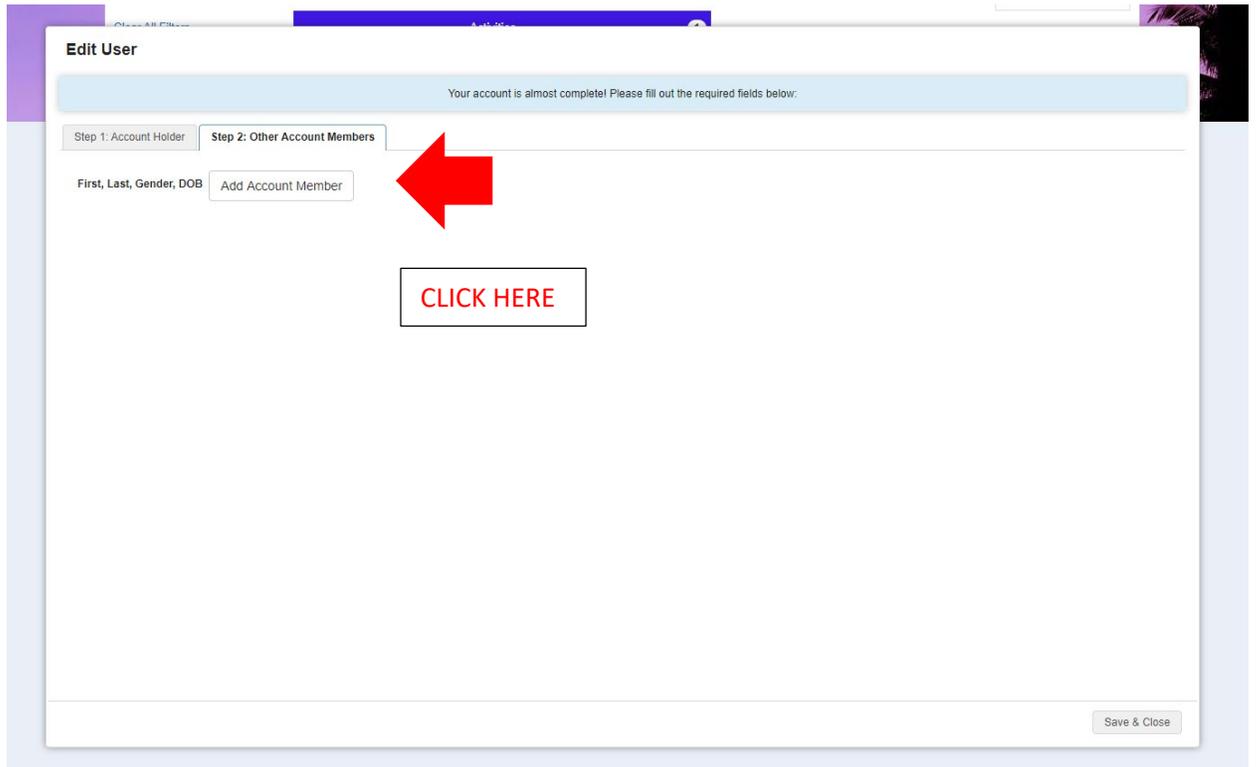
- BASICS:** Account Type (Individual, Organization), Name (First Name, Middle Name, Last Name, N/A), Date of Birth (mm/dd/YYYY), Gender (Male, Female), Emergency Contact (Emergency Contact, Emergency Contact Phone).
- ADDRESS:** Address Line 1, Address Line 2, Zip Code, City, State.
- CONTACT INFO:** Phone 1, Phone 2, Phone 3, each with a Label and No Mobile Carrier dropdown.
- ACCOUNT SETTINGS:** Primary Email, Password, Confirm Password.

A note at the bottom of the form states: "Passwords must be at least 8 characters long and contain characters from at least 3 of the following 4 categories: lower case letters, upper case letters, numbers, special characters".

The form is titled "Edit User" and includes a progress indicator showing "Step 1: Account Holder" and "Step 2: Other Account Members". A "Next Step: Other Account Members" button is located at the bottom right.

# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

- 7) Click Add Account Member, to add your child to your account



**Edit User**

Your account is almost complete! Please fill out the required fields below:

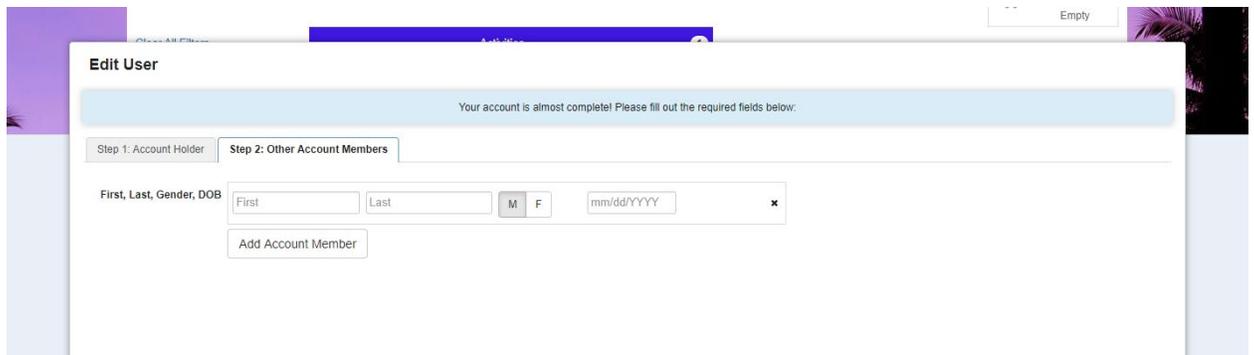
Step 1: Account Holder    **Step 2: Other Account Members**

First, Last, Gender, DOB    **Add Account Member**

**CLICK HERE**

Save & Close

- 8) Fill out information for your child, If you have multiple children you will have to fill out the information for each one



**Edit User**

Your account is almost complete! Please fill out the required fields below:

Step 1: Account Holder    **Step 2: Other Account Members**

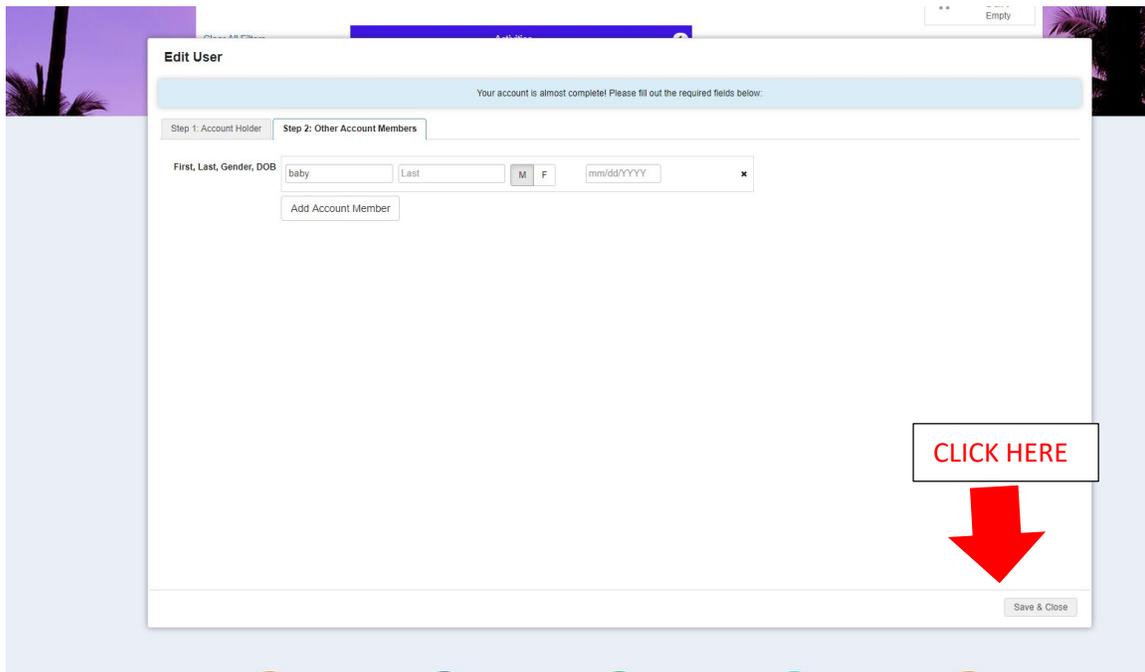
First, Last, Gender, DOB   

M F mm/dd/YYYY

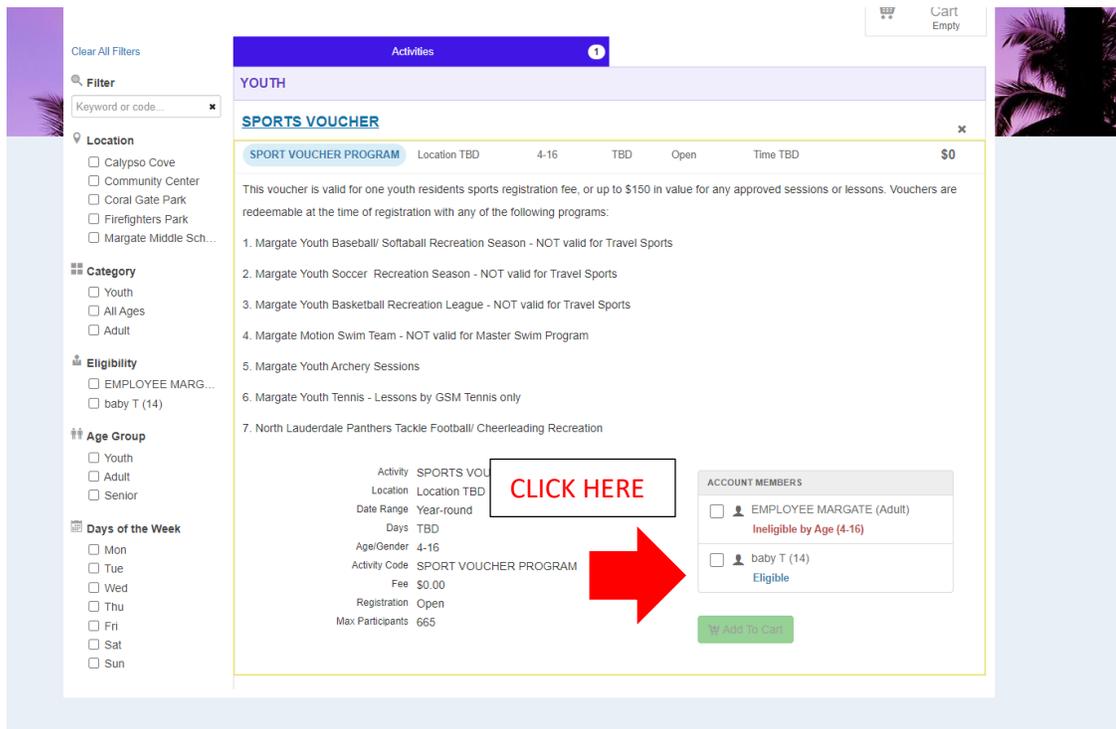
**Add Account Member**

# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

9) Click Save & Close, after you have added all children to account

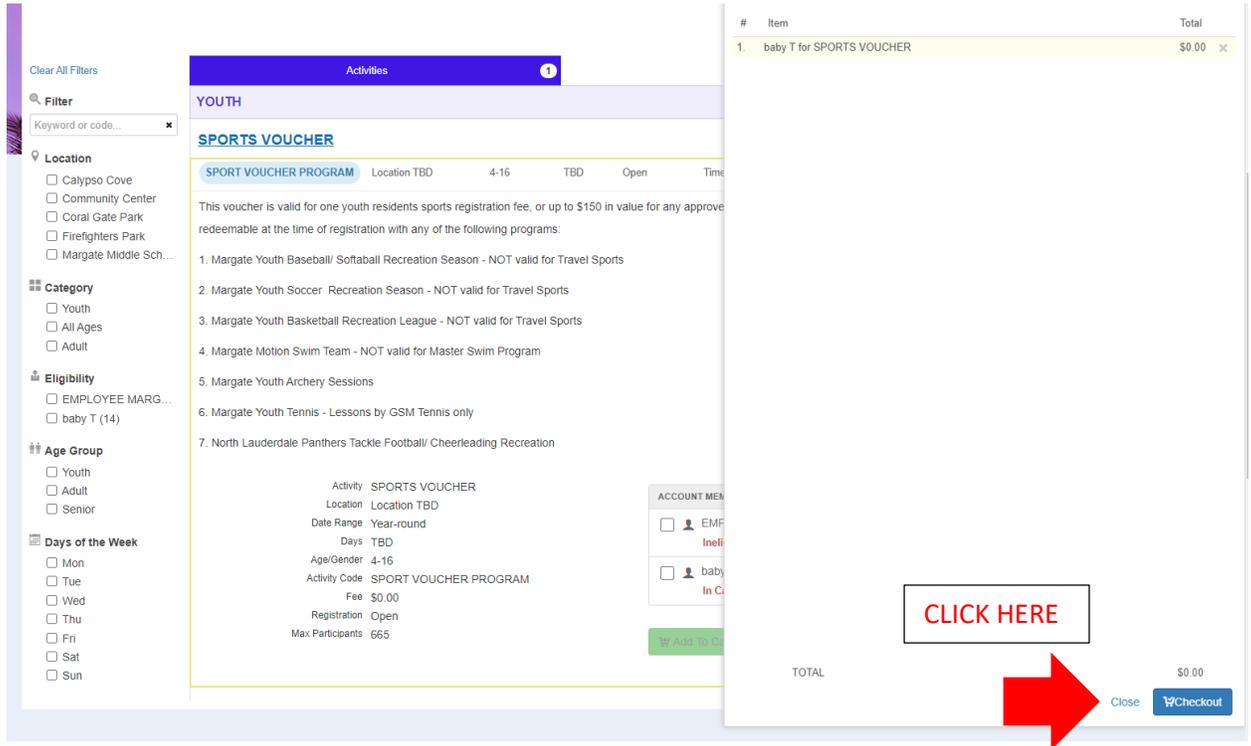


10) Select child/ children who you wish to purchase voucher for (It will say Eligible next to their name), Then click Add to Cart



# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

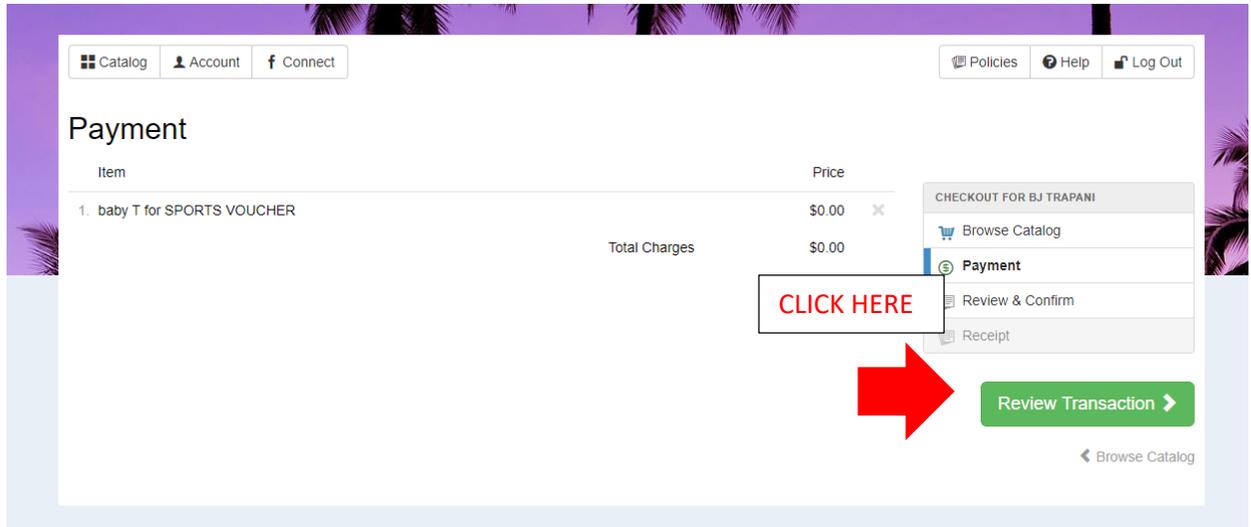
## 11) Click Checkout



The screenshot shows the 'Activities' page for 'YOUTH' with a 'SPORTS VOUCHER' selected. The voucher details include: Activity: SPORTS VOUCHER, Location: Location TBD, Date Range: Year-round, Days: TBD, Age/Gender: 4-16, Activity Code: SPORT VOUCHER PROGRAM, Fee: \$0.00, Registration: Open, and Max Participants: 655. A list of 7 programs is provided where the voucher can be used. The cart summary on the right shows '1. baby T for SPORTS VOUCHER' for a total of '\$0.00'. A red arrow points to the 'Checkout' button.

## 12) Click Review Transaction

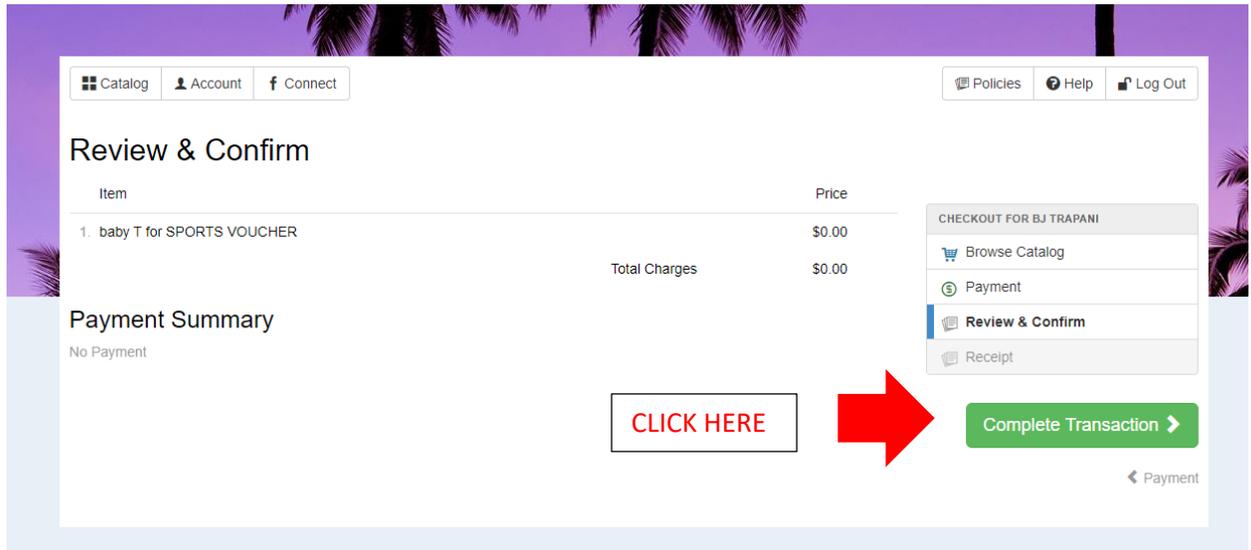
## 13)



The screenshot shows the 'Payment' page with a table of items. The table has columns for 'Item' and 'Price'. The item listed is '1. baby T for SPORTS VOUCHER' with a price of '\$0.00'. Below the table, the 'Total Charges' are also '\$0.00'. On the right, a 'CHECKOUT FOR BJ TRAPANI' sidebar contains options: 'Browse Catalog', 'Payment', 'Review & Confirm', and 'Receipt'. At the bottom right, a green 'Review Transaction' button is highlighted with a red arrow.

# CITY OF MARGATE YOUTH SPORTS REGISTRATION INSTRUCTIONS

## 14) Click Complete Transaction



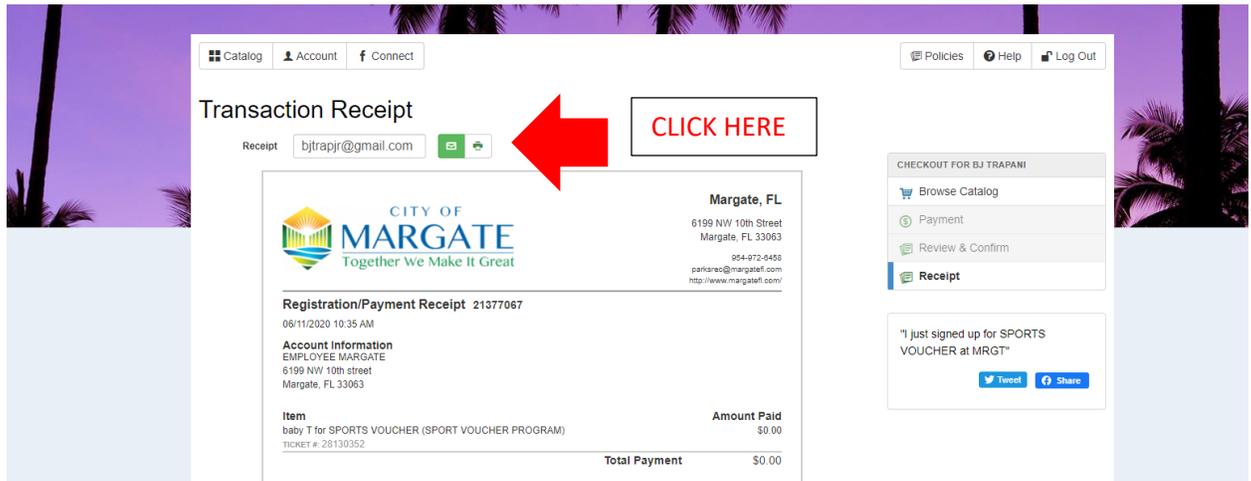
Review & Confirm

Item	Price
1. baby T for SPORTS VOUCHER	\$0.00
<b>Total Charges</b>	<b>\$0.00</b>

Payment Summary  
No Payment

CLICK HERE → Complete Transaction >

## 15) Click Print Receipt (Both Parts of this receipt are your Voucher)



Transaction Receipt

Receipt bjtrapjr@gmail.com

**CITY OF MARGATE**  
Together We Make It Great

Margate, FL  
6199 NW 10th Street  
Margate, FL 33063  
954-972-5458  
parksrec@margatefl.com  
http://www.margatefl.com/

Registration/Payment Receipt 21377067  
06/11/2020 10:35 AM

Account Information  
EMPLOYEE MARGATE  
6199 NW 10th street  
Margate, FL 33063

Item	Amount Paid
baby T for SPORTS VOUCHER (SPORT VOUCHER PROGRAM) TICKET #: 28130352	\$0.00
<b>Total Payment</b>	<b>\$0.00</b>

CLICK HERE →



CITY OF MARGATE  
YOUTH SPORTS  
REGISTRATION INSTRUCTIONS



16) Present Lower section of Receipt at registration.