



ELECTION SIGN PERMIT APPLICATION

Election Sign Information:

Property Address For Proposed Sign: _____

Removal Date: _____ Size of Sign: _____

Applicant/Candidate Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Property Owner Information:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Required Documentation:

- Election Sign Permit Application
- Letter of Authorization from Property Owner
- Plan showing location of the proposed sign, including setback(s) and sight triangle(s) per attached guidelines
- Sign detail, including material, number of signs, height, sign copy area, posting method, and sign copy

NOTE: Please email required documents to Development Services Department at DSD@margatefl.com
For any questions, please contact, Development Services Department at 954-979-6213



LETTER OF AUTHORIZATION

Permission To Install Election Sign(s) On Private Property

Date: _____

Dear Commercial or Multifamily Property Owner:

You are receiving this letter because a political candidate in an upcoming election has requested your permission to install up to five (5) election signs on your property.

Pursuant to City Code, you are allowed to have a maximum of five (5) election signs displayed on your commercial or multifamily property. Signs may be displayed for a maximum of sixty (60) days prior to an election or primary, and up to forty-eight (48) hours after an election or primary.

If you consent to allowing a candidate to install campaign signs on your property, please fill out the information portion below.

Name of Property: _____

Location/Address of Sign(s): _____

Property Owner/Manager Name: _____

Phone 1: _____ **Phone 2:** _____

Property Owner/Manager Signature: _____

Candidate Name: _____ **Seat #:** _____

Candidate Address: _____

Phone 1: _____ **Phone 2:** _____

Candidate Signature: _____

NOTE: For any questions, please contact, Development Services Department at 954-979-6213

ELECTION SIGN GUIDELINES

City of Margate Zoning Code Section 39.7

Residential District / Single Family & Duplex Homes

- **NO PERMIT REQUIRED**
 - Shall be located wholly on private property
 - Maximum of 5 signs per property
 - Minimum setback from right of way = one foot
 - Shall not exceed 6 feet in height and/or 6 square feet total
 - Shall not be constructed of cardboard or paper
 - Shall not be displayed for more than 12 consecutive months

Residential District / Multi-family Area

- **PERMIT REQUIRED FOR SIGNS EXCEEDING 6 SQUARE FEET TOTAL**
 - Each person wishing to post signs in a multi-family area shall provide the city with the following
 - a list of the locations and descriptions of each sign
 - a letter of authorization from the property owner
 - a local address and telephone number at which the person may be contacted regarding violations of the temporary sign ordinance
 - Plan showing sign location and sign detail are required
 - Shall be located wholly on private property
 - Maximum of 5 signs per parcel
 - Minimum setback from right of way = 1 foot
 - Shall not exceed 6 feet in height and/or 32 square feet total
 - Shall not be constructed of cardboard or paper
 - Signs must not block visibility of oncoming traffic for vehicles exiting the property
 - Signs must not be close enough to a corner to obstruct traffic visibility
 - See Site Triangle Requirements below
 - Shall not be displayed for more than 60 days prior to election or primary
 - Shall be removed within 48 hours after election or primary

Non-residential District / Commercial Property

- **PERMIT REQUIRED**
 - Each person wishing to post signs in a multi-family area shall provide the city with the following
 - a list of the locations and descriptions of each sign
 - a letter of authorization from the property owner
 - a local address and telephone number at which the person may be contacted regarding violations of the temporary sign ordinance
 - Plan showing sign location and sign detail are required
 - Shall be located wholly on private property
 - Maximum of 5 signs per property
 - Minimum setback from right of way = five feet

ELECTION SIGN GUIDELINES

City of Margate Zoning Code Section 39.7

- Minimum setback from interior property line = five feet
- Shall not exceed 6 feet in height and/or 32 square feet total
- Shall not be constructed of cardboard or paper
- Signs must not block visibility of oncoming traffic for vehicles exiting the property
- Signs must not be close enough to a corner to obstruct traffic visibility
- See Site Triangle Requirements below
- Shall not be displayed for more than 60 days prior to election or primary
- Shall be removed within 48 hours after election or primary

Site Triangle Requirements

- At all intersections of a private driveway with a public R-O-W, no sign, **except permitted temporary signs no greater than three (3) feet in height**, shall be permitted within the triangular area formed by the chord connecting 25' from the intersection of the R-O-W line and a perpendicular line formed by the outer edge of the driveway pavement.
- At all intersections of public R-O-W, no sign, **except permitted temporary signs no greater than three (3) feet in height**, shall be permitted within the triangular area formed by the chord connecting 35' from the intersection of the R-O-W lines or tangent extensions thereof.

IMPORTANT - ELECTION SIGNS ARE PROHIBITED ON PUBLIC PROPERTY

SNIPE SIGNS: SIGNS THAT ARE TACKED, NAILED, POSTED, PASTED, GLUED, OR OTHERWISE ATTACHED TO TREES, POLES, STAKES, OR FENCES, OR TO OTHER OBJECTS WITH A MESSAGE APPEARING THEREON ARE PROHIBITED WITHIN CITY LIMITS

PROHIBITED SIGNS: REMOVED FROM SINGLE FAMILY HOMES AND PROHIBITED SIGNS 6 SQ. FT. OR LESS REMOVED FROM DUPLEX HOMES WILL BE STORED AT 1827 BANKS ROAD. PLEASE CONTACT 954-972-1232 PRIOR TO ARRIVAL AT LOCATION FOR PICKUP.

(THESE GUIDELINES ARE NOT INTENDED TO DISPLAY ALL PROHIBITIONS OF CITY CODE)

ADDITIONAL INFORMATION REFERENCE: CITY OF MARGATE ZONING CODE ARTICLE XXXIX

LINK: https://library.municode.com/fl/margate/codes/code_of_ordinances?nodeId=PTIICOOR_APZO_ARTXXXIXSICO

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