



## SOLD MY PROPERTY FORM

**Today's Date:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Closing Date:** \_\_\_\_\_

I, \_\_\_\_\_, would like my service permanently disconnected as of \_\_\_\_\_.

**(Please give the buyer at least 24 hours' notice to initiate their account after the closing)**

**Did you stay in the property after the closing date?** \_\_\_\_ YES \_\_\_\_ NO

**Comments** (If you stayed in the property after the closing date, please provide the date that you vacated the property): \_\_\_\_\_

**My Forwarding Address Is:** \_\_\_\_\_  
\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**New Owner's Name:** \_\_\_\_\_

\_\_\_\_\_ (initial) I am aware that as the seller, I will be held responsible for all charges up through the day of the closing, regardless of whether the property is occupied or not.

\_\_\_\_\_ (initial) I am aware that there is a \$25.00 service charge to the seller for disconnection of service. The buyer will need to provide a copy of the signed Settlement Statement, photo ID, and a contact phone number.

\_\_\_\_\_  
Signature